

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION
Tuesday, September 5, 2000
DeGarmo Hall, Room 551
3:00 p.m. - 4:10 p.m.**

MINUTES

MEMBERS PRESENT: D. Ashby, R. Broad, K. Clesson, N. DeMario, F. Drake, C. Elzy, T. Henderson, L. Hershberger, D. Jones, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, M. Nwoye, S. Pancrazio, D. Redding, J. Rosenthal, M. Shaw-Baker, M. Temple, E. Thomas, R. Wylie, S. Zielinski

MEMBERS ABSENT: P. Crowley (on sabbatical), S. Goodwin, T. Haynes, E. Wagner

GUEST: Richard Dammers, Assistant to the President

I. Call to Order: Chair S. Pancrazio called the meeting to order at 3:02pm in DeGarmo 551

II. Introductions of Members and Distribution of CTE Notebooks

The meeting began with introductions. CTE notebooks had been delivered to members the prior Friday. Richard Dammers conveyed greetings from President Boschini, noting the administration's commitment to teacher education on campus. He further recognized the work of Dean Pancrazio over the past seven years on behalf of teacher education; members of the Council gave Dean Pancrazio a standing ovation, in recognition of her work and her retirement in June 2001.

III. Review of CTE Functions and Appeal Procedures—See Bylaws

Chair Pancrazio reviewed the functions of the council by referring members to the by-laws in the CTE notebook. Those functions fall into four categories: A) Leadership; B) Liaison/Advocacy; C) Planning/Development; and D) Regulation. The five year plan stresses the first three functions. The chair noted specific appeal procedures as an addendum to the bylaws. Members received two sets of bylaws: one already approved and one to be sent to Senate.

The Chair stated that the meeting days/times would remain the same: the first and third Tuesday of each month. She introduced College of Education support staff member Steve Finley, whom members will call if they will be absent (8-5423).

IV. Approval of Minutes of May 2, 2000 (Attachment A)

Minutes from the May 2, 2000 meeting were approved on a motion by B. Broad, seconded by S. Zielinski.

V. Action Items:

A. Election of Vice-Chair, Secretary (at large) and Committee Chairs (by Committee)

Elections were held; a slate of officers for the upcoming academic year was presented. Jonathan Rosenthal was elected vice-chair, after B. Nourie moved to close the nominations and D. Redding seconded. Sandra Zielinski was elected Secretary, after D. Jones moved to accept the nomination and R. Morrow seconded.

Subcommittee chairs were elected by members of their respective committees. Margaret Kelly was elected Chair of the Curriculum Committee, after M. Moore moved to close the nominations and J. Rosenthal seconded. Lotus Hershberger was elected chair of the Student Concerns Committee, after S. Zielinski moved to close the nominations and R. Wylie seconded. Barbara Nourie was elected chair of the University Liaison and Faculty Concerns Committee, after R. Broad moved to close the nominations and F. Drake seconded.

There were no reports from the Curriculum Committee and the University Liaison and Faculty Concerns Committee. Neither of those committees will meet on September 15. The Student Concerns Committee will present the Policy on Basic Skills Requirements as an action item on September 19.

A presentation on a proposed Performance Based Assessment Systems will take place on September 15, 2000 at 11:30 in the Student Services Building, Room 375. CTE members are invited and urged to attend.

B. Curriculum Committee

The Curriculum Committee will not meet during the next two weeks. It will meet on September 26th.

C. Student Concerns Committee

1. Policy on Basic Skills Requirement (Attachment B)

Chair S. Pancrazio stated that the letter regarding the State Basic Skills Test is being revised. NES is still the contractor. The chair asked that the council reconsider the policy. She asked that the members read the policy which was passed and proposed revision to the policy. The Executive Committee endorses the revision of the policy. Action will be taken at next meeting.

D. University Liaison and Faculty Concerns Committee

B. Nourie stated that University Liaison and Faculty Concerns Committee will continue to review the bylaws and policy concerns on student teaching.

E. Future Agenda Items for Discussion (Five-Year Plan)

1. Proposed PBA System

Chair Pancrazio reminded the council that the presentation on a proposed Performance Based Assessment (PBA) system will take place on September 15, 2000 at 11:30 in the Student Services Building, Room 375. CTE members are invited and urged to attend. M. Shaw-Baker added that standards and assessment of standards should be based on the democratic ideal. The Chair called for frank and open discussion. She noted that programmatic assessments can be added to the system. S. Finley will obtain names of those attending the PBA meeting.

2. Diversity

The Chair told the committee to expect a plan on diversity and multi-culturalism.

3. Teaching Children with Disabilities (Secondary Education)

This was the one NCATE weakness. The plan will eventually be approved by CTE.

4. University Plan for Continuing Professional Development of Teachers

5. Improving Technology Standards

6. University Report Card

7. Student Teaching Policy

In the future, the subcommittees will bring to the council plans on items 2 through 7.

VI. Information Items:

A. For Discussion:

1. Procedures Regarding Candidates Convicted of Felonies in Certain Narcotic and/or Sex Offenses (Attachment C)

Margaret Shaw-Baker reviewed the procedures her office uses regarding candidates convicted of felonies in certain circumstances, particularly narcotics and sex offenses. The State of Illinois is changing the form, which candidates submit for certification. If a student has been convicted of a felony, he/she must go to CECP. The candidate must provide a certified copy of the court record, which is sent to the state to determine if the item is certifiable. CECP is putting in place procedures and adding a step: a student cannot continue until CECP gets a certified copy of the court record. M. Shaw-Baker confirmed R. Morrow's question that felonies do not include misdemeanors. She also added that the majority of the felonies committed by ISU students are drug-related and are not Class X felonies, which involve violent crime and result in incarceration. The student must demonstrate rehabilitation through community service or church work, and as evidence of good character must send a letter showing remorse to CECP.

2. Teacher Education Colloquium—November 16, 2000
Barbara Nourie briefly discussed the CTE Colloquium scheduled for November 16th, which will address initiatives on the campus as well as at the state and national levels. The colloquium also coincides with American Education Week.
3. Search Committee—Director, Office of Clinical Experiences and Certification Processes, July 1, 2001 (Attachment D)
Chair Pancrazio noted the search process for Director of Clinical Experiences and Certification Processes (CECP), with M. Shaw-Baker's retirement in June 2001.
4. IACTE Meeting, Olivet Nazarene University, Bourbonnais, IL, October 13, 2000.
For registration information on this semi-annual event, contact B. Nourie or S. Finley.

B. For Information Only:

1. Letter to Mike Long, ISBE, from Dean Keith Hillkirk, SIU-C, August 17, 2000 (Attachment E)
2. Praxis I—May 25, 2000 (Attachment F)
3. Praxis II Test Site Invitation (Attachment G)
4. ISBE, Certificate Renewal for Teachers, July 20, 2000 (Attachment H)

Margaret Shaw-Baker stated that ETS will offer computer-based PPST at the Sylvan Learning Center for only one more year.

VII. Teacher Education Program Showcase—History and Social Science Education—*Fred Drake*

The showcase on history/social science education will be rescheduled, due to a conflict with a course taught by Dr. Fred Drake. The next CTE meeting will feature a showcase on Health Sciences Education by Dr. Mark Temple.

VIII. Announcements and Last Comments

- A. Vice Chair
- B. Members

Among the comments made by CTE members:

R. Broad noted that: English Department proposal: the Illinois Teacher of English, currently at the University of Illinois at Urbana-Champaign, is looking for a new home, possibly at Illinois State University.

R. Wylie mentioned that the ISU Report had articles about storage at Milner Library. Things are being moved from under the plaza, and TMC is not going away.

S. Zielinski stated that the play “The Gin Game” is now at Heartland Community College and “The Grapes of Wrath” is next. She is director of both plays.

M. Shaw-Baker??? Talked about CECP's Alternative Route to Secondary Teaching Certification program. Approximately one hundred applications were submitted, thirteen were complete, and nine were selected for interviews. All six candidates accepted into the program all have a passion for wanting to be teachers. Information on fifty-three inquiries for next year's program are already in a database. Applications are being mailed in September, and the deadline for submission is March 1, 2000.

T. Henderson said that she recently transferred to Illinois State University from IVCC and that the faculty here have been very helpful and supportive.

R. Morrow talked about recent changes in faculty assignments in the Department of Curriculum and Instruction. Marilyn Moore is now the Assistant Chair. Judy Redemer is in charge of Community Outreach and Special Projects. Joyce Morlan is the new Coordinator of Clinical Experiences. Norman Bettis has retired from his position as the Coordinator for the Doctoral Degree Program, but is still on campus and active in the Geographic Alliance. He recently obtained a one million dollar endowment, which stays at the university.

M. Moore informed CTE members that the Multi-Cultural Laboratory is now on the Garden Level in DeGarmo in two rooms previously used for microteaching. An announcement concerning hours of the lab is forthcoming.

S. Pancrazio asked for copy of materials.

Don? Will have questions about acronyms.

VIV. Adjournment

Following final comments, the Chair adjourned the CTE meeting at 4:10 pm.

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| <ul style="list-style-type: none">• Next CTE Meeting: September 19, 2000, 3:00 p.m., DeGarmo 551• Next CTE Subcommittee Meetings: September 12, 2000, 3:00 p.m.
Curriculum, 533 E DeGarmo
University Liaison and Faculty Concerns, 506A DeGarmo
Student Concerns, 551 DeGarmo• Next CTE Executive Committee Meeting: September 12, 2000, 2:00 p.m., 506A DeGarmo |
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Illinois State University
Council for Teacher Education
Tuesday, September 19, 2000
DeGarmo Hall, Room 551
3:00pm-4:15 pm

Minutes

Members present: D. Ashby, R. Broad, N. DeMario, F. Drake, C. Elzy, T. Henderson, L. Hershberger, D. Jones, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, M. Nwoye, D. Redding, J. Rosenthal, M. Shaw-Baker, M. Temple, E. Thomas, L. Vogel, R. Wylie, S. Zielinski

Members absent: K. Clesson, P. Crowley (on sabbatical), T. Haynes, T. Longfellow, S. Pancrazio (excused)

- I. Call to Order: J. Rosenthal, Vice-Chair, called the meeting to order at 3:06 pm in DeGarmo 551.
- II. J. Rosenthal asked for approval of the minutes from the September 5, 2000, meeting. L. Hershberger moved approval, M. Temple seconded. Motion passed.
- III. M. Kelly noted that the Curriculum Committee will meet on Tuesday, September 26 at 3:15 in DeG 533E. She asked that members obtain materials from S. Finley before leaving. B. Nourie noted that the University Liaison and Faculty Concerns Committee will meet on Tuesday, September 26 at 3:00 in DeGarmo 506A. She distributed notebooks containing materials for the semester work agenda.

L. Hershberger, on behalf of the Student Concerns Committee, moved approval of the Revised Policy on Basic Skills Requirements. M. Kelly seconded the motion. Discussion followed, including questions on costs to students and validation of tests under consideration. J. Rosenthal called the question; motion passed. L. Hershberger then distributed brochures from the committee for this year's essay/arts scholarship competition.

B. Nourie gave a brief overview of the University Report Card requirements for Title II. Materials are due to the state on April 7, 2001. She will update the CTE on a regular basis regarding Illinois State University's submission of materials.
- IV. M. Shaw-Baker gave a brief overview of Dean Pancrazio's presentation on the proposed Performance Based Assessment System on September 15. Individuals who had attended the presentation also gave their reactions. In general, participants agreed that having a plan on paper was a positive step.

R. Morrow gave an overview of the work of the Curriculum and Instruction secondary education faculty relative to preparing all educators to teach students with disabilities. At this point the departmental work group plans to invite special educators to join the discussion regarding curricular changes in C&I 214, 215, and 216. At a point later in the semester, R. Morrow plans to convene a meeting of all secondary educators from across campus.

Copies of the alumni survey were distributed to Council members. M. Shaw-Baker commented on the data and encouraged members to pay particular attention to transcribed comments. The data support the need for attending to preparation of all teachers in areas of special needs and diversity.

J. Rosenthal pointed out materials in the packet for information, including the schedule for program showcases at CTE meetings and the calendar of reports for the council's information.

V. M. Temple from Health Sciences then gave a brief presentation on the current emphases in the Health Sciences Education curriculum, with special attention to the Healthy School Policy, an integrated and coordinated approach to health education as defined by the World Health Organization. He shared statistics and data to illustrate the importance of health education and the importance of integrating health issues into all aspects of the curriculum.

VI. J. Rosenthal asked for final comments. R. Wylie invited members to attend the James Bennett book signing on October 5. B. Nourie welcomed Linda Vogel, graduate student representative, to the Council.

E. Thomas moved to adjourn; D. Redding seconded the motion.

Respectfully submitted,

Sandra Zielinski
Secretary

**Illinois State University
Council for Teacher Education
Tuesday, October 3, 2000
DeGarmo Hall, Room 551
3:00pm-4:00 pm**

Minutes

Members Present: D. Ashby, R. Broad, E. Clark, K. Clesson, N. DeMario, F. Drake, T. Henderson, D. Jones, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, M. Nwoye, S. Pancrazio, D. Redding, J. Rosenthal, M. Temple, E. Thomas, L. Vogel, R. Wylie, S. Zielinski

Members Absent: C. Elzy (excused), T. Haynes, L. Hershberger (excused), M. Hutchins, T. Longfellow, M. Shaw-Baker (excused)

Guests: Glenn Schlichting, George Torres

I. Call to Order: Chair S. Pancrazio called the meeting to order at 3:02pm in DeGarmo 551. She welcomed E. Clark as the new Undergraduate Student Representative.

II. Approval of Minutes: S. Pancrazio asked for approval of the minutes from the September 19, 2000 meeting. S. Zielinski moved for approval; R. Wylie seconded. Motion passed.

1. III. Information Item: Search for the CECP Director

S. Pancrazio asked that the committee proceed immediately to Information Item IV-B on the agenda: the search for the position CECP Director. Guest Glenn Schlichting, chair of the CECP Search Committee, commented on the process to date and acknowledged the work of search committee members from CTE: F. Drake, S. Zielinski, and M. Temple. He asked the CTE to help identify those who might be interested in the position. The search is internal to the University, and the candidate must be employed by Illinois State. The position is for a 12-month contract. Dr. Schlichting discussed details of the search process decided upon by the Search Committee. The last day for accepting applications is October 20th. Phone interviews will be conducted to narrow the pool to the four most qualified candidates. With the second day a full day for interview, the four two-day interview dates established are: Oct. 29-30, Nov. 5-6, Nov. 7-8, and Nov. 8-9. During the interview process, the candidate will meet with CECP staff, Dean Pancrazio, Vice President Goldfarb. Each candidate will also offer a formal presentation to which CTE members are invited. Thanksgiving is the target date selected by the committee for recommending the successful candidate.

2. IV. Action Items:

3.

4. **A. Curriculum Committee**

5. M. Kelly from the Curriculum Committee talked about the three Foreign Language program and course additions and changes: new course For. Lang. 120, revised course For. Lang. 215, and changes in requirements for Spanish majors and minors (Attachments B1-B3). The Foreign Language Department will request a waiver from the UCC since the changes require 25 hours instead of 24 (the University maximum) for a minor. M. Kelly moved to approve all three proposals. M. Moore seconded. Motion carried.

B. University Liaison and Faculty Concerns

CTE Action Plan: Continuing Professional Development for Certified Teachers (Attachment C) B. Nourie stated that on October 2nd the ISBE posted the recertification manual on the Internet at their website (www.isbe.net). Illinois State University will apply to be a provider of CEUs and CPDUs. A teacher can accumulate 8 semester hours in a five year period to satisfy minimal continuing professional development requirements. Materials distributed in the CTE packet included information on state requirements for teachers, a glossary of terms, and process information for faculty who intend to present a workshop or institute. The Illinois State University Conferencing Unit will handle the logistics and record-keeping aspects of the process, beginning in January 2001. Additional information, including a CTE Plan of Action, will be presented to CTE at the October 17 meeting.

C. Student Concerns Committee: No report.

D. Future Agenda Items—Discussion

1. CTE Five-Year Plan

S. Pancrazio asked the committee review at the Five-Year Plan and have ready for discussion at next meeting what needs to be modified, removed, and added.

2. University Report Card - draft narrative under review

B. Nourie stated that as of April 7, we are required to submit two items: our passing scores for the 1999-2000 academic year based upon the Basic Skills Test and content; and background and contextual information. The chair stated that this will be the first time universities in Illinois will be ranked. ISU expects to be in either the first or second quartile.

3. NCATE Narrative/AACTE Joint Data Report

On October 2, the NCATE/AACTE Report is due. A copy of the report will be presented to CTE at the next meeting.

6. **V. Information Items:**

A. For Discussion:

1. Performance Based Assessment Presentation Summary – (Attachment D)
2. Dates for PBA powerpoint presentation - (Attachment E)

S. Pancrazio described the two attachments. The response to the document has been positive, particularly since it shows the possibilities in a concrete and holistic model. The system is based upon a series of assumptions, some of which may require further discussion. The committee should encourage faculty to attend one of the three additional sessions in October.
3. Fliers for CTE Fall Colloquium (Attachment F)

B. Nourie stated that there will be an IPLP poster-session, and further discussion on the performance-based assessment system. D. Ashby mentioned the Specialty Area Board in Washington D.C. which has a larger vision, layered and more complex, than that of individual programs. She said it was not too early to consider content area performance based requirements and the link between a program system and a unit system.

7. **VI. Teacher Education Program Showcase: Bilingual-Bicultural Education**

8. George Torres reviewed Bilingual-Bicultural Education. For grades K-9, there are only three programs in Illinois, and ISU is the prototype. ISU's is an interdisciplinary program involving five departments: English, Foreign Languages, History, Sociology and Anthropology, and Curriculum and Instruction. The program recently received \$1.2M in funds, mostly for stipends of \$1,500-3,000 per student and funds for in-service teachers. Most bilingual teachers receive temporary (Type 29) certification, another reinforcement for the importance of the Illinois State University bilingual education offering. The state gives them six years to remedy deficiencies. Currently there are 26 students in the program. The program is complemented by the strong ESL program at the University.

9. **VII. Announcements and Last Comments**

Chair Pancrazio recognized new CTE member E. Clark. R. Morrow said that C&I is hosting two forums in Eyestone to honor its Hall of Fame Award winners. S. Pancrazio stated that CTE should have a meeting at the Eyestone School in the future. M. Moore noted that the UCC did not meet last week, and M. Kelly announced that the Curriculum Committee will look at a Physics proposal at its next session. B. Nourie stated that the University Liaison and Faculty concerns Committee will not meet next week in order for members to complete research on several work assignments.

Chair Pancrazio adjourned the meeting at 3:55pm.

Respectfully submitted,
Sandra Zielinski
Secretary

**Illinois State University
Council for Teacher Education
Tuesday, November 7, 2000
DeGarmo Hall, Room 551
3:00pm-4:00 pm**

Minutes

Members Present: D. Ashby, R. Broad, E. Clark, K. Clesson, T. Henderson, C. Elzy, L. Hershberger, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, M. Nwoye, S. Pancrazio, D. Redding, J. Rosenthal, M. Shaw-Baker, M. Temple, E. Thomas, R. Wylie, S. Zielinski

Members Absent: N. DeMario, F. Drake, T. Haynes, M. Hutchins, D. Jones, T. Longfellow, L. Vogel

I. Call to Order: Chair S. Pancrazio called the meeting to order at 3:00pm in DeGarmo 551.

II. Approval of Minutes: S. Pancrazio asked for approval of the minutes from the October 3, 2000 meeting. B. Nourie moved for approval; J. Rosenthal seconded. Motion passed.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly*

1. Change in requirements for Physics major, Teacher Ed. Sequence

Overview given by M. Kelly. M. Kelly moved to approve. B. Nourie seconded. Motion carried.

2. Alternative Route to Superintendent Certification Proposal

Overview given and questions answered by D. Ashby. M. Kelly moved to approve. J. Rosenthal seconded. Motion carried.

3. Changes in requirements for English Education

Overview given by M. Kelly, who moved to approve. M. Moore seconded. Motion carried.

B. University Liaison and Faculty Concerns – *Barbara Nourie*

1. CTE Action Plan for Professional Development for Teacher Recertification

B. Nourie distributed a Faculty Information packet, which will be distributed at the colloquium on November 16. The packet included materials pertinent to procedures requisite for granting continuing professional development credits to teachers: an Action Plan, a letter from S. Pancrazio and G. Crow to all principals and administrators in Illinois, a Notice of Professional Development form to be submitted with each proposal to ISBE, a Professional Development Activities form, Proposed Workshop Fees, the printed version of the "recert" web page, and selected pages from the ISBE Certificate Renewal Manual. D. Ashby asked if there would be a link on the web page with BNEA, and B. Nourie stated that there would be a link between the two websites. J. Rosenthal asked that each college and department chair check links to their departments and give additional input for pertinent links to the site. S. Pancrazio said that the deans' representatives need to have discussion within their colleges to ensure meeting teachers' professional development needs. Activities/experiences related to international travel can be incorporated into coursework and related to Teacher Recertification. M. Shaw-Baker noted that current college courses also count toward recertification. S. Pancrazio said the CTE would take action to adopt the Action Plan at the next meeting and that it could be distributed at the Colloquium pending the action of the CTE.

C. Student Concerns Committee – Lotus Hershberger

No report.

D. Future Agenda Items

1. Discussion—Five-Year Plan

S. Pancrazio asked members to make recommendations on the current Five-Year Plan with additions, deletions, and revisions. Several members suggested changing target dates on the plan: Items 6 (performance-based expectations), 10 (diversity), and 12 (professional education community). L. Hershberger noted that Reading and Language Arts standards are missing from item 6 (identification and implementation for performance-based expectations), and S. Zielinski suggested that the CTE Executive committee revise the content and goal date of Item 6. K. Clesson suggested that the plan needs to address Illinois State University's support of candidates pursuing National Board certification. The chair asked for comment about item 7 (research agenda). D. Redding suggested relating research to PBA, especially institutional research. R. Broad said that the research agenda would be an appropriate topic for a future colloquium.

IV. Information Items:

A. For Discussion:

1. Fall colloquium announcement
2. Fall colloquium draft agenda

B. Nourie stated that brunch will be served at 10:00am during small table discussion. She will email a revised agenda to CTE members and asked that it be distributed. S. Pancrazio asked college designees to notify their colleagues and doctoral students, who also are invited to attend the event.

B. For Information Only:

1. ISBE Division of Professional Preparation: Institutional Data
2. NCATE/AACTE/ISBE Annual Report
3. Guidelines for the Implementation of the NCATE 2000 Standards
4. 2001 AACTE Pre-conference workshops
5. Alverno College announcement
6. ETS letter dated September 25, 2000
7. Title II Illinois Plan
8. NCATE letter dated September 29, 2000
9. Provost Goldfarb's letter to C. Hagegeorge dated October 18, 2000
10. CTE Calendar for monthly reports

This item was not yet finalized, so no attachment was distributed. B. Nourie announced that the calendar will be discussed at the next executive committee meeting and will be provided at the next council meeting as a discussion item.

V. Teacher Education Program Showcase—Bibliographic Instruction - Roslyn Wylie

R. Wylie distributed materials on Library Instruction statistics, Information Literacy Competency Standards for Higher Education, and Milner Library Departmental Liaisons. She stated that library instruction is offered formally to groups of students and informally for individual students. Bibliographic instruction for FOI is taught by formal assignment within the library faculty, and Bibliographic instruction for Lang./Comm. 110 is taught by librarians who volunteer to do so. S. Pancrazio asked C. Elzy about the degree program for school

librarians. C. Elzy advised CTE that the subcommittee will present a program proposal using existing courses and building core courses for both an undergraduate minor and for state certification. Current plans are not for either an undergraduate major or a graduate degree.

VI. Announcements and Last Comments

No comments from vice chair. B. Nourie stated that the Journey to Excellence is on November 17th. This event targets students with ACT scores of 26 and above. Parents, students, and program representatives will meet in DeGarmo 551 at 10:30 am; following a brief overview of teacher education at Illinois State University, small groups will move to other sites within the building for more in-depth discussion between and among parents, students, and liaisons. M. Kelly said that the CTE Curriculum Committee will meet on November 14th. B. Nourie stated that the CTE University Liaison and Faculty Concerns Subcommittee will also meet on November 14th.

VII. Adjournment

The meeting was adjourned at 4:02pm.

**Illinois State University
Council for Teacher Education
Tuesday, November 21, 2000
DeGarmo Hall, Room 551
3:00pm-4:00 pm**

Minutes

Members Present: D. Ashby, E. Clark, K. Clesson, F. Drake, T. Henderson, L. Hershberger, D. Jones, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, D. Redding, J. Rosenthal, M. Shaw-Baker, M. Temple, E. Thomas, L. Vogel, R. Wylie

Members Absent: R. Broad (excused), C. Elzy, N. DeMario, T. Haynes (excused), M. Hutchins, T. Longfellow, M. Nwoye, S. Pancrazio (excused), S. Zielinski (excused)

Guest: Galen Crow, Extended University

I. Call to Order: Vice-Chair J. Rosenthal called the meeting to order at 3:02 pm in DeGarmo 551.

II. Approval of Minutes: J. Rosenthal asked for approval of the minutes from November 7, 2000 meeting. B. Nourie moved for approval; E. Thomas seconded. Motion passed.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly*

1. Change in requirements for HPER major, Teacher Ed. Sequence

A new course HPR 152.5 will be required for the major. M. Kelly assured the Curriculum committee that she had received the requisite rationale from HPER. M. Kelly gave a brief overview, and D. Jones commented on the timing of the proposal. M. Kelly moved to approve. M. Moore seconded. Motion carried.

2. Foreign Languages/ French - Teacher Education

J. Rosenthal gave an overview, noting that some courses had been deleted and one course changed level. M. Kelly moved to approve. M. Moore seconded. Motion carried.

3. Foreign Languages/ German - Teacher Education

M. Kelly and J. Rosenthal gave brief summaries. These changes are consistent with changes made in other foreign languages with teacher education sequences earlier this semester. M. Kelly moved to approve. R. Morrow seconded. Motion carried.

M. Kelly requested that programs submitting curricular changes be certain that the conceptual framework is in the rationale for changes. She also reminded the council that the conceptual framework pertains to all teacher education, not just that in the College of Education as written on the UCC template.

B. University Liaison and Faculty Concerns – *Barbara Nourie*

1. CTE Action Plan for Professional Development for Teacher Recertification
Nourie had distributed a Faculty Information packet at the November 7, 2000, Council for Teacher Education and at the CTE Colloquium on November 16. She introduced Galen Crow, Extended University. His office and that of the conferencing unit will manage the logistics of Illinois State University offering workshop credits for continuing professional development for teachers seeking recertification. R. Morrow asked about guidelines for stipends, and G. Crow noted that draft

information on pricing is negotiable. M. Shaw-Baker asked whether an individual can apply to be a provider, rather than working under the Illinois State University provider status; B. Nourie noted that individuals can apply for provider status. J. Rosenthal asked that there be a website for University faculty, including the cover sheet to begin the process of departmental approval. M. Shaw-Baker then noted that there will be cross links between the Illinois State University recertification website and that of the BNEA Professional Educators Academy for McLean, Dewitt, and Livingston counties. B. Nourie moved approval of the Action Plan for Professional Development for Teacher Recertification. E. Thomas seconded. Motion passed.

2. Discussion followed regarding CTE By-Laws. K. Clesson noted that membership of a laboratory school representative was not specified (P. 3). D. Ashby concurred. K. Clesson also questioned total numbers cited for membership on the University Liaison and Faculty Concerns subcommittee. The ULFC will take suggestions under advisement and return to the full council with recommendations at a future meeting.

C. Student Concerns Committee – Lotus Hershberger

L. Hershberger reminded the council that submissions to the essay and visual arts scholarship contests are due December 1. He confirmed that photography is also considered acceptable in the visual arts category.

D. Future Agenda Items

1. Discussion—Five-Year Plan

Council reviewed suggested edits for the Five-Year Plan. K. Clesson questioned whether there are state or national standards for candidates in multicultural education, alternately referred to in the literature as diversity or perhaps social justice. B. Nourie will attempt to determine whether candidate standards are available. J. Rosenthal suggested changing the date for a research agenda to 2001. E. Thomas suggested "revise, approve, and extend" a plan to increase diversity. The CTE Executive committee will review suggested changes.

IV. Information Items:

A. For Discussion:

1. M. Shaw-Baker noted slight changes on the calendar of reports to CTE.

B. For Information Only:

1. The CECP Informational packet will be distributed to the council once the executive committee has reviewed it.

V. Teacher Education Program Showcase—Business Education - Tom Haynes

Because Dr. Haynes teaches FOI during the regularly scheduled CTE meeting, the executive committee will reschedule his opportunity to showcase Business Education.

VI. Announcements and Last Comments

None of the subcommittees will meet on November 28.

VII. Adjournment

E. Thomas moved, K. Clesson seconded that the meeting adjourn at 4:02 pm. Motion carried.

**Illinois State University
Council for Teacher Education
Tuesday, January 23, 2001
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Ashby, E. Clark, P. Crowley, N. Demario, F. Drake, T. Haynes, T. Henderson, L. Hershberger, D. Jones, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, S. Pancrazio, D. Redding, J. Rosenthal, M. Shaw-Baker, E. Thomas, L. Vogel, R. Wylie, S. Zielinski

Members Absent: R. Broad, K. Clesson, C. Elzy, T. Longfellow, M. Temple, N. Nwoye

Guest(s):

I. Call to Order: Chair S. Pancrazio called the meeting to order at 3:07 p.m. in DeGarmo 551.

II. Approval of Minutes: S. Pancrazio asked for approval of the minutes from the November 21, 2000 meeting. B. Nourie moved for approval; E. Thomas seconded. Motion passed.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly*

1. New course: Advanced Methods of Teaching Technology Education (IT 301)
IT 301 is for graduate students seeking alternative certification, but it is not for credit if the student has taken IT 101. M. Kelly moved for approval, D. Jones seconded. 14 ayes, 4 abstained. Motion passed.
2. Music: change in requirements for major
Drop MUS 384; change in course content for MUS 165, 265, 365
The Music faculty could find no substantial difference between MUS 384 and MUS 365. M. Kelly moved for approval, S. Zielinski seconded. Motion passed.
3. Music: change in requirements for BME and music ed. minor
Drop MUS 203, 204, 208; add MUS 103, 201, 212, 213, 214, 216, 219, 220, 221, 223
The change would split the 12-hour sophomore block into smaller segments. The new content would include at least one computer component, contemporary composition techniques, and a non-western segment. The number of hours would remain the same, only the configuration would change. M. Kelly moved for approval, R. Wylie seconded. Motion carried.

B. University Liaison and Faculty Concerns – *Barbara Nourie*

1. By-Laws revisions (E. Thomas, V. Morgan) (Attachment B)
Attachment B: changes are in bold. B. Nourie suggested that the By-laws continue to be reviewed every two years. The new copy will be sent to Academic Senate. S. Pancrazio said the CTE would now operate under the new rules. At the next meeting CTE will consider student teaching issues brought forward by the University Liaison and Faculty Concerns committee.

C. Student Concerns Committee – *Lotus Hershberger*

1. Essay contest winners announced
1st Place: Matt Thomas ("Sam's Voice")
2nd Place: Becki Fornelli ("How does the teacher manifest sensitivity toward cultural diversity?")

L. Hershberger noted that there were 16 essay entries. The winners were from the departments of History and English. There were two visual arts entries, but the Committee decided not to make an award in that category. B. Nourie reported that one of the two students with an entry in the visual arts category had commented that the information brochure about the contest was misleading—she had expected the awards to be given. S. Pancrazio will write to the student. In the future, a disclaimer might be added to the brochure explaining decisions of the committee. L. Hershberger added that students whose work was not selected as well as those who had won had been notified. The winners will be announced at Founders Day, and the monetary awards will be given at the Spring CTE Colloquium.

D. Future Agenda Items

1. Discussion—See Five-Year Plan (Attachment C)
The revised plan has not yet been approved, and the date at the bottom of the document should reflect the approval date. Add "multicultural standards" as reflected in institutional requirements might be added to item #10. D. Jones noted that PDS should be spelled out rather than using an acronym. P. Crowley asked for clarification of #12, and B. Nourie and J. Rosenthal commented that the change was made to include the *Educating Illinois* document. The CTE Executive Council will reexamine the suggestions and bring the document back to CTE as an action item on February 6.

IV. Information Items:

A. For Discussion:

1. Mid-Year Report on revisions: C&I 214, 215, 216 - **Rex Morrow**
The C&I Department is scheduling several workshops and focus groups to enhance articulation with secondary education faculty across campus.
2. Mike Long e-mail re content standards (1/3/01) (Attachment D)
M. Shaw-Baker explained that school service personnel refers to school counselors, school social workers, school nurses, and school psychologists. Faculty from these areas have received draft standards for which comments to ISBE are invited.
3. Information on Enhanced Basic Skills Tests (distributed at meeting)
M. Shaw-Baker announced that the Basic Skills Test was to be enhanced and that a test of pedagogy will be added in the future. In addition, subject matter tests will also be enhanced. S. Pancrazio asked that this item be placed as a discussion item for the next meeting of the CTE.

B. For Information Only:

1. CECF annual report (mailed in December)
2. State Certification Tests: Pass Rates (distributed at meeting)
M. Shaw-Baker explained that only teaching completers are part of the Title II Report. Other educators, such as principals, were not included. S. Pancrazio asked for further discussion of this item to examine the data and analyze how the program prepares students.
3. Revised Showcase Schedule - Spring 2001 (Attachment E)
M. Moore noted that the February 6 showcase was not the topic she had expected. B. Nourie will make calls to correct the misunderstanding.
4. P-16 Service Learning symposium announcement (2/8/01) (Attachment F)

V. Teacher Education Program Showcase— Physical Education - Diana Jones

D. Jones is Coordinator of HPER Teacher Education Program. The HPER Department has 700 majors 250 of whom are preparing to teach. The physical education students are enrolled in 1) teacher education sequence, 2) athletics

sequence, or 3) exercise and fitness sequence. There are 7.5 full-time tenure faculty and two full-time non-tenure faculty in the teacher education sequence. The teacher education students courses are taken in the following order: 1) Instructional Strategies, 2) Curriculum Methods, 3) Motor Development, 4) Secondary curriculum and Assessment Development, 5) Adapted Physical Education, 6) Practicum. D. Jones said that, as part of the College of Applied Sciences and Technology, *technology* is stressed. Student teachers are given access to laptops and video recorders. The lesson plan form for student teachers to fill in is a template that includes all key elements. The faculty members strive for uniform language and uniform observation instruments.

1. VI. Announcements and Last Comments

Several members noted upcoming events for faculty to be aware of, including the COE Diversity Workshop on February 23 in Bone Student Center.

2. VII. Adjournment

Meeting adjourned at 4:20.

Respectfully submitted,

Sandra Zielinski, Secretary
Nel Wallace, Staff Support

**Illinois State University
Council for Teacher Education
Tuesday February 6, 2001
DeGarmo Hall, Room 551
3:00pm-4:00 pm**

Minutes

Members Present: D. Ashby, R. Broad, E. Clark, K. Clesson, P. Crowley, N. Demario, F. Drake, C. Elzy, T. Haynes, T. Henderson, L. Hershberger, D. Jones, M. Kelly, T. Longfellow, M. Moore, V. Morgan, R. Morrow, B. Nourie M. Nwoye, S. Pancrazio, D. Redding, J. Rosenthal, M. Shaw-Baker, M. Temple, E. Thomas, L. Vogel, R. Wylie, S. Zielinski

Members Absent:

Guest(s):

I. Call to Order: Chair S. Pancrazio called the meeting to order at 3:00 pm in DeGarmo 551.

II. Approval of Minutes: S. Pancrazio asked for approval of the minutes from the ----- 2001 meeting. ----- moved for approval; ----- seconded. Motion passed.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly*

B. University Liaison and Faculty Concerns – *Barbara Nourie*

C. Student Concerns Committee – *Lotus Hershberger*

D. Future Agenda Items

IV. Information Items:

A. For Discussion:

B. For Information Only:

V. Teacher Education Program Showcase—

VI. Announcements and Last Comments

VII. Adjournment

**Illinois State University
Council for Teacher Education
Tuesday, February 20, 2001
DeGarmo Hall, Room 551
3:00pm-4:00 pm**

Minutes

Members Present: K. Clesson, P. Crowley, T. Haynes, L. Hershberger, M. Kelly, V. Morgan, B. Nourie, J. Rosenthal, M. Shaw-Baker, M. Temple, L. Vogel, R. Wylie

Members Absent: D. Ashby, R. Broad, E. Clark, N. Demario, F. Drake, C. Elzy, D. Jones, T. Longfellow, M. Moore, R. Morrow, M. Nwoye, S. Pancrazio, D. Redding, E. Thomas, S. Zielinski

Guest(s): D. Baron, R. Day, D. Jennings, T. Martin, C. Moore, M. Swerdlik, R. Walker, C. Wenning

- I. Call to Order:** Since there was not a quorum of members, Vice-Chair J. Rosenthal called an informal meeting to order at 3:00 pm in DeGarmo 551.
- II. Approval of Minutes:** Minutes for the February 6, 2001 meeting will be approved at the March 6, 2001 meeting.
- III. Action Items:**
 - A. Curriculum Committee – *Margaret Kelly***
No report
 - B. University Liaison and Faculty Concerns – *Barbara Nourie***
 1. Extent of Clinical Practice/Student Teaching Experience
Members present continued the discussion of the policy on the extent of clinical practice/student teaching. Guests asked questions about specifics of the policy, some of which will be determined as the policy for performance based assessment is finalized.
 - C. Student Concerns Committee – *Lotus Hershberger***
 1. Revised contest flier
Members reviewed the revised flier and offered suggestions for editorial revisions.
 2. Revised Students' Rights and Responsibilities document
This document will be discussed at the March 6, 2001 meeting.
 - D. Future Action Items**
 1. Draft Colloquium Agenda
The Spring CTE Colloquium agenda will be discussed at the March 6, 2001 meeting.
 2. Proposed Policy on Performance-Based Assessment
This policy will be discussed at the March 6, 2001 meeting.

IV. Information Items:

A. For Discussion:

1. Technology Standards Implementation - *Rhea Walker, Carl Wenning*

Carl Wenning presented a four page document, indicating a proposed system for assessing technology competencies of all teacher education candidates. The document will be included in the March 6, 2001 packet of materials. Basically, the IPLP Technology Learning Circle proposes two written tests and 20 performance assessments, all of which would be documented on a Technology Passport Screen (TCPP); in order to graduate, a student would have to show competency for each of the ten technology standards, as demonstrated on the two written tests and 20 performance assessments.

B. For Information Only:

1. Materials: Deaf and Hard of Hearing Program
2. Revised Five-Year Plan
3. AACTE data: Illinois State ranks 6th in nation

V. Teacher Education Program Showcase—*School Psychology, Mark Swerdlik*

David Baron, chair of the Psychology Department, briefly commented on the School Psychology program and introduced Mark Swerdlik. Dr. Swerdlik shared brochures and materials and gave an overview of the program, including a description of the degree programs (both the Ph.D. and the SSP - Specialist in School Psychology); quality indicators, such as national accreditation by APA and NASP and state approval by IBHE and ISBE; outcomes, including a 100% pass rate on the ISBE certification tests and 100% placement rates for initial positions; and future plans for the program.

VI. Announcements and Last Comments

M. Kelly announced that, after serving on CTE continuously since 1987 with a one year sabbatical leave, she would be leaving Illinois State University to devote her time and attention to her Franciscan Community. At Vice-Chair Rosenthal's request, members of the council gave Dr. Kelly a round of applause to thank her for her work and wish her well.

M. Shaw-Baker shared a flier advertising the field test for the enhanced Illinois Basic Skills Test on Tuesday, February 27 at the Conferencing Unit. R. Wylie shared that Joel D. Chaston, an expert on *The Wizard of Oz*, will present the Lois Lenski children's Literature Lecture on Monday, March 5, 2001 from 7:00-8:15 in CVA 147. This event is co-sponsored by the English Department and Milner Library.

VII. Adjournment

Informal discussion and presentations by guests ended at 4:18 pm.

**Illinois State University
Council for Teacher Education
Tuesday, March 6, 2001
DeGarmo Hall, Room 551
3:00pm-3:15 pm**

Minutes

Members Present: K. Clesson, N. Demario, F. Drake, T. Haynes, L. Hershberger, M. Moore, R. Morrow, B. Nourie, S. Pancrazio, J. Rosenthal, M. Shaw-Baker, L. Vogel, S. Zielinski

Members Absent: D. Ashby, R. Broad, E. Clark, P. Crowley, C. Elzy, D. Jones, M. Kelly, T. Longfellow, M. Nwoye, V. Morgan, D. Redding, M. Temple, E. Thomas, R. Wylie

Guest(s):

I. Call to Order: Chair S. Pancrazio noted the lack of a quorum (15 persons). She asked if there were any announcements.

IV. Announcements and Last Comments:

Margaret Shaw-Baker mentioned the Field Tests which measure enhanced basic skills. She explained that ISU is a test site for the proposed revisions.

Rex Morrow informed the group about research findings presented at the AACTE Conference in Dallas. Research confirms that teacher education students who had clinical experience at a Professional Development School have less than half the attrition rate after three years of teaching than teacher education students who did not have the PDS experience. He added that less attrition occurred among teachers who had student teaching experience in traditional school settings than among teachers with little or no clinical experience from alternative route programs.

Tom Haynes announced that a stipend that is available to help students with expenses in attending the Connections Conferences (in St. Charles and in Springfield). He said that he would send an E-mail with information about the conferences and the stipend.

Barbara Nourie shared Dr. M. Swerdlik's handouts on the School Psychology program from the last CTE meeting.

Norma DeMario said that the Special Education proposal had been accepted in its entirety (LBS1, Visually Impaired, and Deaf, Hard of Hearing). Now that the Standards have been accepted, the focus is on implementation and on getting information out to the public.

Sally Pancrazio suggested that the Showcase guests from the Math Department, R. Day and T. Martin be rescheduled to come to a CTE meeting in the future. The group agreed.

VII. Adjournment

The next meeting of the CTE will be March 20, 2001. Meeting adjourned at 3:15.

**Illinois State University
Council for Teacher Education
Tuesday, March 20, 2001
DeGarmo Hall, Room 551
3:00pm-4:00 pm**

Minutes

Members Present: D. Ashby, R. Broad, E. Clark, K. Clesson, P. Crowley, N. Demario, F. Drake, C. Elzy, T. Haynes, L. Hershberger, D. Jones, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, M. Nwoye, S. Pancrazio, J. Rosenthal, M. Shaw-Baker, M. Temple, E. Thomas, L. Vogel, R. Wylie, S. Zielinski

Members Absent: T. Longfellow, D. Redding

Guest(s): J. Grogg, C. Moore

I. Call to Order: Chair S. Pancrazio called the meeting to order at 3:00 pm in DeGarmo 551.

II. Approval of Minutes: S. Pancrazio asked for approval of the minutes from the November 21, 2000 meeting. ----- moved for approval; ----- seconded. Motion passed.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly*

B. University Liaison and Faculty Concerns – *Barbara Nourie*

C. Student Concerns Committee – *Lotus Hershberger*

D. Future Action Items

IV. Information Items:

A. For Discussion:

B. For Information Only:

V. Teacher Education Program Showcase— Biology Education

VI. Announcements and Last Comments

VII. Adjournment

**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

Tuesday, April 3, 2001
DeGarmo Hall, Room 551
3:00 - 4:15 p.m.

Minutes

Members present: R. Broad, K. Clesson, P. Crowley, N. Demario, F. Drake, C. Elzy, T. Haynes, M. Moore, V. Morgan, R. Morrow, B. Nourie, S. Pancrazio, J. Rosenthal, M. Shaw-Baker, M. Temple, E. Thomas

Members absent: D. Ashby, E. Clark, M. Kelly, L. Hershberger, D. Jones, T. Longfellow, M. Nwoye, D. Redding, R. Wylie, S. Zielinski

I. Call to Order by the Chair

At 3:07 p.m. S. Pancrazio announced that the council did not yet have a quorum. R. Broad agreed to present the English Education Showcase to members present.

I. V. Teacher Education Program Showcase—English Education, Robert Broad

R. Broad distributed a one-page handout, “Highlights in English Education,” which summarized the following four projects: The English Education Program’s Three-Thread Core, The Modern Language Association’s Teacher Education Project, Heads of Illinois Secondary English Departments (HISED) Conference, and Secondary Professional Development School. In addition, Illinois State’s English Department will now house the state headquarters for the Illinois Association of Teachers of English (IATE). Jan Neuleib will serve as executive director and will administrate decisions made by the board—scheduling conferences, managing communication (mail/telephone). R. Broad will be the newsletter editor.

Broad distributed copies of the chapter written by the MLA Project Team, including Illinois State University faculty R. Broad, C. Harris, R. Fortune, J. Neuleib, and B. Nourie and Normal Community High School faculty member K. Parker. Broad noted that the name “HISED” will become “CITE” (Conference of Illinois Teachers of English) in the future. Broad also pointed out that a “secondary” professional development school would include grades 6-12. He and others have consulted with R. Morrow about the Curriculum and Instruction Department’s PDS’s. He said teacher education faculty from the Departments of English, Biology, Mathematics, History, Chemistry, and Curriculum and Instruction were well along in talking with schools for the PDS site, but no official agreement has been made. Coursework for English majors during the pre-Student Teaching semester will include C&I 215 and C&I 216 and the two English Methods courses. The candidates will student teach a semester at the same PDS where they had their pre-clinical experience. The PDS experience will thus be a year-long experience. In addition, an English seminar will be offered on campus.

II. Announcement and Approval of Minutes:

S. Pancrazio noted that during Dr. Broad’s presentation, membership had reached a quorum. She officially called the meeting to order.

S. Pancrazio announced that the grievance filed by a student who entered the CTE 2000 visual arts scholarship contest was denied on the basis that she did not lose anything.

S. Pancrazio asked if there was any discussion of the minutes from the March 20, 2001 meeting. There was no discussion. B. Nourie moved for approval. P. Crowley seconded. Motion passed.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly*

1. No report

B. University Liaison and Faculty Concerns – *Barbara Nourie*

1. Policy on Supervision of Clinical Practice (Attachment B) (for action)

B. Nourie noted editorial changes in the policy, based on CTE membership suggestions. B. Nourie moved to approve the “Extent of Clinical Practice” statement. R. Broad seconded. Motion passed unanimously. S. Pancrazio asked M. Shaw-Baker to send the document to all college deans and the Provost, in addition to department chairs and teacher education liaisons across campus.

C. Student Concerns Committee – *Margaret Shaw-Baker for Lotus Hershberger*

1. Revised Student Rights and Responsibilities document (carry-over from 3/6/01)

M. Shaw-Baker reported that no feedback from the draft of February 14, 2001. She said the phrase “employment of students” had been removed. Information about appealing a decision to deny certification had been added. The student may appeal to the State Teacher Certification Board. M. Shaw-Baker made a motion to accept the document. B. Nourie seconded. R. Broad asked when and how the students would receive this information. M. Shaw-Baker replied that a brochure is included as part of a packet of materials students receive when they apply for admission to teacher education. Motion passed.

D. Future Action Items

1. Policy on Performance-Based Assessment (Attachment D) (for action)

Because S. Pancrazio presented the motion for action, J. Rosenthal served as chair for this item. S. Pancrazio reviewed the policy and mentioned that the work groups to be selected at the colloquium would address critical, specific points of the policy. J. Rosenthal affirmed that these points would be discussed across campus. K. Clesson mentioned that policy is general and asked if the work groups will follow up to implement the recommended evaluation methods. S. Pancrazio moved approval of the policy, B. Nourie seconded. Motion passed.

IV. Information Items:

A. For Discussion

1. Title II Test Data by program (Attachment E)

B. Nourie mentioned the March 23rd news conference held by the deans from each public institution to release test data results. M. Shaw-Baker said that our excellent rating was negatively viewed by some reporters, who asked “What kind of test is it that everybody passes?” M. Shaw-Baker said these persons may not be aware that our students are screened even before they are admitted to teacher education and at other points along the way. S. Pancrazio added this particular test is one selected by the state, not by the institution. She further remarked that Jay Groves does an excellent job with dissemination of such information to the public.

2. Alternative Route to Secondary Teacher Certification (Attachment F)

M. Shaw-Baker reported that the Alternative Route had been approved in March 2000 and follow-up reports would be required by the State Certification Board every year in March. V. Morgan noted that the candidates in the first cohort have done quite well. M. Shaw-Baker announced that V. Morgan would contact the departments soon regarding selection committees for next year. V. Morgan said that the Alternative Route program candidates will be able to get a head start taking classes this

summer. M. Shaw-Baker said program costs to the students and to the University are not yet available.

S. Pancrazio mentioned that the Alternative Route for Administrative Certification had been reviewed by University legal counsel and forwarded to the State Superintendent for his consideration of an appeal that CEU's rather than University credit be awarded to candidates.

B. For Information Only

1. INTASC Calendar (Attachment G)
2. Calendar of Reports to CTE
3. 2001-2002 Showcase Calendar (Attachment I)

2. VI. Announcement and Last Comments

Fred Drake mentioned the Goodlad Leadership Institute that he and B. Nourie attended March 28-April 1. The two will discuss the inquiry project on diversity at the Colloquium on April 13.

Kathy Clesson noted with approval contacts made by Clinical Experiences and the English Department's Website.

C. Elzy asked the Council to announce to classes the presentation by children's author Kellogg. The presentation will be April 5 at 7:00 p.m. at Milner Library.

VII. Adjournment

Meeting adjourned at 4:15.

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|---|
| <ul style="list-style-type: none">• Colloquium - April 13, 2001 8:00 am -noon Old Main Room• Next CTE Meeting: April 17, 2001 3:00 p.m., DeGarmo 551• Next CTE Subcommittee Meetings: April 10, 2001, 3:00 p.m.
Curriculum, 533E DeGarmo
University Liaison and Faculty Concerns, 504 DeGarmo
Student Concerns, 551 DeGarmo• Next CTE Executive Committee Meeting: April 10, 2001, 2:00 p.m., 506A DeGarmo |
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**ILLINOIS STATE UNIVERSITY
COUNCIL FOR TEACHER EDUCATION**

**Tuesday, April 17, 2001
DeGarmo Hall, Room 551
3:00 - 4:15 p.m.**

Minutes

Members present: D. Ashby, P. Crowley, N. Demario, C. Elzy, T. Haynes, L. Hershberger, D. Jones, M. Kelly, M. Moore, V. Morgan, R. Morrow, B. Nourie, S. Pancrazio, M. Shaw-Baker, M. Temple, E. Thomas, R. Wylie, S. Zielinski

Members absent: R. Broad, E. Clark, F. Drake, K. Clesson, T. Longfellow, M. Nwoye, D. Redding, J. Rosenthal

Guest: Linda Willis Fisher

I. Call to Order by the Chair

At 3:00 p.m. S. Pancrazio called the meeting to order.

II. Approval of Minutes of April 3, 2001 (Attachment A)

P. Crowley moved approval of the minutes of April 3. R. Wylie seconded. Motion carried.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly* (no report)

B. University Liaison and Faculty Concerns – *Barbara Nourie*

B. Nourie announced that the CTE would meet May 1. She said the final meeting would be brief because of Dean Pancrazio's retirement reception, but a showcase had been scheduled for that meeting. B. Nourie asked the committee members to take ISBE Content Area Standards booklets she had received from the state that morning. She mentioned that special education standards for all teachers have not yet been officially approved, but she will distribute those in final form when they are available. She also mentioned the sign-up sheets for the work groups.

C. Student Concerns Committee – *Lotus Hershberger*

1. Memo from Margaret Shaw-Baker, CECP (Attachment B)

L. Hershberger referred to page 3 of Attachment B, showing that the 1.0 Standard Deviation scores are similar to the ISU cut-off scores. He recommended not changing the cut-off at this time. M. Shaw-Baker referred to the graphs on Table 3, which show that ISU students score at or above the national level (except for one-point lower in the median computer-based test score in reading). S. Pancrazio suggested using this information for the Report Card because it shows ISU compares favorably at the national level. M. Shaw Baker called attention to Table 4, which shows the number of students (freshman, sophomore, junior, senior) taking the written PPST and the number of students taking the computer PPST.

D. Future Action Items

IV. Information Items:

A. For Discussion:

1. Feedback from symposium

R. Morrow recommended that ISU invite someone from a university that has recently experienced performance-based assessment for NCATE. He asked if there was an interest in doing the process on-line. B. Nourie said that she had suggested such a visit to Joane McKay, Dean of the College of Education from St. Cloud State. St. Cloud had been a pilot-study university in using electronic presentation in the NCATE 2000 evaluation process.

D. Ashby suggested that the level of awareness and concern needed to be raised regarding the NCATE visit. She also said that more than just the core people needed to become involved. B. Nourie added that all departments should know that NCATE evaluators are going to expect artifacts and materials other than just syllabi. The program review is in Fall 2002. P. Crowley suggested that the word faculty need increased interest in and knowledge of the process. She encouraged sharing and awareness about preparing for the NCATE visit in 2003. T. Haynes mentioned sharing information with deans and chairs to be sure that all stakeholders are getting the same message.

2. Record of Student Complaints (Attachment C)
No discussion.

B. For Information Only:

1. Letter from Frank Llano, ISBE (Attachment D)

V. Teacher Education Program Showcase: Art Education - *Linda Willis Fisher*

L.W. Fisher said that the art education program was in transition, but that she was giving information about the existing program. She said that 99% of art education majors choose a full semester of student teaching. The program requires 22 hours in professional development. The art history requirement is 12 hours, soon to be 15 hours. Art education students choose a concentration in one of the studio arts. The professional Art Education Sequence is a full-year experience. The entire program usually takes nine semesters to complete. Art education students must understand state and national standards. They must also participate in Saturday classes where they can see the results of the lesson plans they have made. Most art education students are members of the state and national art education associations and attend conferences.

L.W. Fisher defined comprehensive art education as making art, looking and talking about art, and analyzing, interpreting and making judgements about art. Art education students learn to write objectives that reflect national standards and the Illinois Learning Standards. ISU students participate in workshops offered to young artists of all ages—elementary, middle school, and high school. The theme of the lesson is large enough to go through to other disciplines and allows the young learners to make historical and cultural connections. Fisher showed photo-transparencies of displays the ISU students created for the arrival of the young students to the workshop.

Art education students enrolled in ART 201 are required to attend a workshop as observers so they have an idea what they will be doing in the following semester. Part of the workshop experience is displaying the young students' work and inviting the parents to attend the gallery-like presentation. Fisher stressed that interdisciplinary connections meant that the art lesson is not just used to teach other subjects but is taught along with other subjects. She said the final lesson in the Saturday class was a study of living artists. She showed an example of 5th and 6th graders learning about Jim Dine by making oversized drawings of tools. The art education students will have a bound copy of all the lesson plans from the workshop lessons given by their peers at the end of the semester. The art education students create a portfolio of lesson plans for each age level stating the goal and the assessment strategies for each plan. The portfolio, which they can take with them to job interviews, includes a personal statement and lists references and bibliography. B. Nourie pointed out how appropriate these teaching portfolios would be as artifacts for the NCATE visit.

VI. Announcements and Last Comments

E. Thomas mentioned the Bloomington/Normal Education Alliance reception for minority teachers. R. Morrow commented that the Holmes Partnership had selected a scholarship recipient to be announced next week. D. Jones announced the Gamma Phi Circus and visit of Bill Nye "The Science Guy."

VI. Adjournment

Meeting adjourned at 4:15.

Illinois State University
Council for Teacher Education
Tuesday, May 1, 2001
DeGarmo Hall, Room 551
3:05pm-3:35pm
Minutes

Members Present: D. Ashby, R. Broad, K. Clesson, P. Crowley, N. Demario, C. Elzy, L. Hershberger, D. Jones, M. Kelly, V. Morgan, B. Nourie, J. Rosenthal, M. Shaw-Baker, M. Temple, R. Wylie, S. Zielinski

Members Absent: E. Clark, F. Drake, T. Haynes, T. Henderson, T. Longfellow, M. Moore, R. Morrow, M. Nwoye, S. Pancrazio, D. Redding, E. Thomas, L. Vogel

Guest(s): Lynn Gaddis

I. Call to Order:

Vice-Chair J. Rosenthal called the meeting to order at 3:05pm in DeGarmo 551.

II. Approval of Minutes: (Attachment A)

L. Hershberger moved for approval; D. Jones seconded. Motion carried.

III. Action Items:

A. Curriculum Committee – *Margaret Kelly* (no report)

B. University Liaison and Faculty Concerns – *Barbara Nourie*

1. Draft Diversity Policy - for discussion (Attachment B)

B. Nourie explained that the Diversity Policy is still in draft and will be presented at the first meeting in the fall. Basically, the policy will ask the CTE Subcommittees to address issues related to curriculum, students, and faculty; CECP will address issues related to field experiences and clinical practice.

C. Student Concerns Committee – *Lotus Hershberger*

L. Hershberger asked M. Shaw-Baker to discuss the future action items, all of which will be assigned to the Student Concerns Subcommittee in Fall 2001.

D. Future Action Items

1. Proposed Policy on Evaluation of Student Teaching - to be assigned to Student Concerns (Attachment C) The policy addresses the issue of assigning letter grades or using a credit/no credit system to evaluate Student Teaching.
2. Professional Teaching Experience Standards - to be assigned to Student Concerns (Attachment D)

The Student Concerns Subcommittee will present the Teaching Experience Standards to Council for Teacher Education for approval in early Fall 2001. One issue that has caused concern is the suggestion that candidates complete 200 clock

hours of field experience prior to student teaching. The number of hours has been left to the discretion of the Council.

3. NCATE 2000 Standard 3 - Field Experiences and Clinical practice (Attachment E) The Professional Teaching Experiences Standards document (Attachment D) is based in large measure on NCATE 2000 Standard 3.
4. Teacher Education Field Experience/Student Teaching Fees - to be assigned to Student Concerns (Attachment F) CECP has surveyed comparable programs at other institutions to determine whether they assess student teaching fees. This is an issue which the Student Concerns Subcommittee will discuss and present to the Council in the fall.

IV. Information Items:

A. For Discussion:

1. Record of Exceptions (Attachment G)

M. Shaw-Baker said that this report is presented in April/May by CECP to CTE on an annual basis. In 2000-2001, only one waiver was granted.

2. Application for Student Teaching-Criminal Background Issues (Attachment H)

M. Shaw-Baker noted that this report is also presented in April/May by CECP to CTE on an annual basis. In 2000-2001, there were five instances of candidates applying for student teaching and noting criminal charges.

3. PBA Work-Groups Sign-up (Attachment I)

J. Rosenthal thanked everyone for their participation in the Work Groups and mentioned that if anyone knows of others who are interested in joining a group, please forward names to B. Nourie.

B. For Information Only:

1. E-Mail from M. Long re availability of CD-ROM with Content Area Standards (Attachment J)

B. Nourie mentioned that she has copies of the CD that include the matrix regarding this topic. If any program representatives are interested, they can borrow a CD from her or she can send pertinent materials electronically as an attachment.

V. Teacher Education Program Showcase—C&I Masters, NBCT Update - Vicky Morgan and Lynn Gaddis

L. Gaddis shared materials relative to the project that Illinois State University coordinates in preparing classroom teachers to pursue National Board Certification. Illinois State is one of five National Board Resource Centers, the only one in the Midwest. She also shared information regarding the numbers of grants that Illinois State has received for NBPTS activities, total \$321,000 to date. Finally, as Coordinator of Partnerships with Chicago Public Schools, Ms. Gaddis spoke of her work this year in that project.

VI. Announcements and Last Comments

A. Vice Chair - *Jonathan Rosenthal*

J. Rosenthal thanked everyone for their hard work on all the committees and especially thanked M. Shaw-Baker. He also welcomed D. Ashby to her new position.

B. Members

M. Kelly thanked the Council members for their work, especially those who served with her on the Curriculum Subcommittee. P. Crowley wished all of those members who are leaving the best of luck in their new endeavors.

VII. Adjournment

Meeting adjourned at 3:35.