

**Illinois State University,
Council for Teacher Education
Tuesday, September 6, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, D. Curtis, T. Klass, T. Martin, M. Temple, S. Zielinski, G. Bailey, J. Thompson, S. Naylor, D. Ward, B. Nourie, E. Stewart, J. Neuleib, S. Parry, M. Munson-Dryer, F. Drake, B. Allison, D. Franklin, M. Kruty

Members Absent: N. Ridenour, A. Malaty-Uhr, D. Trissel, M. Odell, K. Irvin, S. DeBlasis, K. Reavy

Guests: J. Brown, L. Steffen, D. Dean

- I. Call to Order:** D. Curtis called the meeting to order at 3:03. She introduced the guests and asked members to introduce themselves. D. Curtis gave a brief review of the by-laws.
- II. Approval of Minutes of May 3, 2005:** D. Curtis asked for a motion to approve minutes from May 3, 2005. M. Temple moved for approval. T. Klass seconded the motion. Minutes were approved with no corrections.
- III. Council Elections:** S. Parry was nominated for vice-chair, and S. Zielinski was nominated for secretary. D. Curtis asked for a motion to approve the nominations. T. Klass moved for approval. G. Bailey seconded the motion. The motion was approved, and S. Parry will serve as vice-chair with S. Zielinski serving as secretary.
- IV. Subcommittee Reports:**
 - A. Curriculum:** M. Temple briefly explained the duties of the committee.
 - B. Student Concerns:** S. Zielinski stated that the main responsibility of this committee is to see that there is due process of the rights of students. This committee is also responsible for the Academic Competition held each fall.
 - C. University Liaison/Faculty Concerns:** B. Nourie told members that some type of Council for Teacher Education has been in existence at Illinois State University since the 1960's. The council has been reporting to the Senate since 1980, and since 1996 CTE has been holding a colloquium twice yearly. This committee is also responsible for the revision of the by-laws.
 - D. UTE Assessment:** D. Curtis explained that this committee is an ad hoc committee with representatives from all colleges.
- IV. Discussion Items:**
 - A. Levine report:** Diane Dean, EAF, gave a preview of a report coming out late fall/early winter of 2005 entitled "Educating School Teachers." Discussion followed her presentation.

V. Action Items: none

VI. Information Items:

A. NCATE Newsletter article: B. Nourie stated this article was very positive concerning NCATE accredited schools.

B. Institute or Educational Inquiry article: B. Nourie informed members that this article was from Goodlad educators.

C. Stanford University study: This article suggest that certified teachers make a bigger difference in the classrooms compared to teachers that are not certified.

VII. Announcements and Last Comments:

A. J. Neuleib stated that the English department will hold a meeting October 7 to plan their yearly conference held in the spring.

B. F. Drake told members he enjoyed the discussion held after the presentation by D. Dean.

C. B. Nourie distributed a cover sheet concerning CPDUs and CEUs.

D. T. Martin informed the council that the number of students in Mathematics Education continues to grow. This year the department will have 58 candidates student teaching compared with 44 last year.

E. E. Stewart announced he has recently obtained tenured status.

VIII. Adjournment: D. Curtis adjourned the meeting at 4:27.

Respectfully submitted,
S. Zielinski
jlc

**Illinois State University,
Council for Teacher Education
Tuesday, September 20, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: J. Rosenthal, D. Curtis, T. Klass, T. Martin, M. Temple, S. Zielinski, G. Bailey, J. Thompson, S. Naylor, B. Nourie, E. Stewart, S. Parry, M. Munson-Dryer, F. Drake, B. Allison, D. Franklin, M. Kruty, A. Malaty-Uhr, D. Trissel, M. Odell, K. Irvin, S. DeBlasis, K. Reavy, M. Moore

Members Absent: N. Ridenour, J. Neuleib, T. Crumpler, T. Longfellow, D. Ward

Guests: none

- I. Call to Order:** D. Curtis called the meeting to order at 3:05. D. Curtis noted that new members were present, and she asked that everyone introduce themselves.
- II. Approval of Minutes of September 6, 2005:** D. Curtis asked for a motion to approve minutes from September 6, 2005. T. Klass moved for approval. J. Rosenthal seconded the motion. Minutes were approved with no corrections.
- III. Committee Chair Elections:** Committees separated into groups to select their respective chairs. The following members were selected chairs: Student Concerns, J. Thompson; Curriculum, M. Temple; University Liaison/Faculty Concerns, M. Odell. A chair for UTE Assessment was not selected at this time.
- IV. Subcommittee Reports:**
 - A. Curriculum:** none
 - B. Student Concerns:** none
 - C. University Liaison/Faculty Concerns:** B. Nourie reminded members that the Council for Teacher Education Fall Colloquium will be held in Old Main on Thursday, September 22, 2005, from 8:00 a.m. until 12:00 noon. She stated that M. Munson-Dryer and L. Steffen will give a presentation on PBA data and preparations for the next NCATE visit, and L. Curry will report on Just for Kids. S. Naylor informed members that two nationally known guests will give a presentation on Adventures of the American Mind. That presentation will continue after the colloquium in Milner Library. B. Nourie asked for a show of hands from those members planning to attend the colloquium.
 - D. UTE Assessment:** none
- V. Discussion Items:**
 - A. TERB process with Full CTE:** A two-page document containing the procedures for a full CTE TERB hearing was distributed. D. Curtis explained this document. She stated that a hearing will be held on Tuesday, October 4, 2005. D. Curtis encouraged members to thoroughly familiarize themselves with the information packet they will be receiving so that they may make an informed decision. J. Carlton

told members that they will receive the packet in a confidential envelope and asked that they return the packets to her at the time of the hearing so that the confidential information may be destroyed.

B. IMPACT Showcase follow-up: B. Nourie told members that an IMPACT Showcase was held in April. She explained that IMPACT is an action council outgrowth of CTE External Advisory Committee. Students who have had the opportunity to experience PDS's spoke. Representatives from schools in roughly the upper third of the state were invited. Approximately twenty letters of interest from schools who had never participated in the project before were submitted. She noted that a number of the interested schools were in close proximity to established PDS's. The IMPACT steering committee will meet on the afternoon of Thursday, September 22. A composite list of the interested schools will be distributed after that meeting. B. Nourie then thanked the council for their support. D. Curtis expressed how impressed she has been with everyone's participation.

C. Alternative Certification Route Report: This report will be given at a later date.

VI. Action Items: none

VII. Information Items: none

VIII. Announcements and Last Comments:

A. S. Parry encouraged members to attend the colloquium.

B. T. Martin apologized for arriving at the meeting late. She stated that she wished to have entered into the minutes from the September 6, 2005, meeting the conversation concerning the criteria for promotion and tenure decisions among different colleges and departments. E. Stewart agreed that this was an important issue. It was stated that the minutes had already been approved, and it was not possible to amend them at this point. S. Zielinski explained the purpose of minutes as she understood them in her role of secretary. She stated that it is nearly impossible to report verbatim discussions occurring at meetings, and she understood that they were to be an overview of the proceedings. It is her opinion that if members want verbatim minutes, the meetings should be tape recorded and transcribed. She then suggested that items could be moved as a discussion or action item so that sporadic but rich discussions could be retained as a topic area for further thought. D. Curtis wondered if this subject should be moved to a discussion item for the next meeting. E. Stewart stated that he believed this should be a discussion item at the next available meeting. B. Nourie suggested that this topic might be well suited for University Liaison and Faculty Concerns committee work. D. Curtis asked that committee to begin to study this topic and report to the council. J. Thompson stated he felt while members could certainly propose discussion items, it should be the ultimate decision of the Executive Committee.

C. E. Stewart informed members that the art student organization is collecting art supplies for hurricane victims, and donated items may be taken to CVA 118..

D. B. Nourie thanked the student representatives for their participation on the council.

E. S. Zielinski stated that the play All My Sons will open in two weeks.

F. F. Drake informed members that the Department of History is sponsoring a drive-in conference for teachers in conjunction with the McLean County Museum of History and the Illinois Council for the Social Studies. It will be held on November

2, 2005, at the McLean County Museum of History. The topic is: Teaching, Public History, and the American Experience in Vietnam.

G. A. Malaty-Uhr stated there is a meeting in Capen on October 4 at 7:00 p.m. concerning teacher retirement. Any students that are interested should contact him. He informed the council that approximately 40 students attended the SEA conference Saturday, September 17.

H. D. Curtis informed members that eight candidates were unable to student teach this fall because they had failed to pass the content test. The State has rescinded the requirement for students to pass the content test prior to student teaching, but all public universities in Illinois still require the passing of the content test to student teach. She suggested that a future discussion item be to develop a definition for diversity.

IX. Adjournment: D. Curtis asked for a motion to adjourn the meeting. E. Stewart moved for adjournment. G. Bailey seconded the motion. D. Curtis adjourned the meeting at 3:55.

Respectfully submitted,
S. Zielinski
jlc

**Illinois State University,
Council for Teacher Education
Tuesday, November 1, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Curtis, S. Parry, S. Zielinski, D. Ward, J. Rosenthal, M. Munson-Dryer, B. Nourie, M. Moore, M. Odell, P. Klass, K. Irvin, T. Martin, E. Stewart, J. Neuleib, J. Thompson, B. Allison, S. Naylor, D. Trissel, D. Franklin, M. Kruty, A. Malaty-Uhr, K. Reavy

Members Absent: M. Temple, T. Longfellow, N. Ridenour, T. Crumpler, F. Drake, G. Bailey, S. DeBlasis

Guests: L. Steffen, R. Lee, J. Leatherman, J. Brown

- I. Call to Order:** D. Curtis called the meeting to order at 3:03.
- II. Approval of Minutes of September 20, 2005:** D. Curtis asked for a motion to approve minutes from September 20, 2005. J. Rosenthal moved for approval. P. Klass seconded the motion. Minutes were approved with no corrections.
- III. Subcommittee Reports:**
 - A. Curriculum:** A report was distributed. The committee approved KNR 383 which included minor changes to prerequisites and content. The committee recommended approval of deletion of minor in Music Education. D. Curtis asked for a motion to approve the deletion. E. Stewart moved for approval. J. Thompson seconded the motion. A brief discussion was held. The motion was approved with one abstention.
 - B. Student Concerns:** J. Thompson distributed a draft of the Academic Competition brochure. He explained that the submission date has been changed to January in an attempt to obtain more entries. The theme this year is: "Advocacy in Education," and a category of multimedia has been added. The council voted to approve the substance of the brochure. The brochures will be distributed to council members on November 15.
 - C. University Liaison/Faculty Concerns:** none
 - D. UTE Assessment:** none
- IV. Information Items:**
 - A. English Language Institute presentation:** D. Curtis introduced J. Leatherman. J. Leatherman thanked the council for inviting her to speak and distributed a document explaining the English Language Institute. She informed members that the institute offers instruction primarily to students from abroad. She stated that the program is one that does not generate credit hours, but it can be tailored to different types of curriculum. New brochures are being printed, and when they have been printed, she will send them to D. Curtis for distribution.
 - B. Aggregated results of State Certification tests (Title II data):** L. Steffen distributed a document containing tables showing the 04-05 results of Illinois State University candidates taking the Basic Skills and Content tests. A discussion was

held concerning how to report students' scores when they have taken and failed the tests more than once.

V. Discussion Items: none

VI. Action Items: none

VII. Announcements and Last Comments:

A. A. Malaty-Uhr announced that Professor Appreciation Week nominations will be accepted in February with the awards ceremony held in March.

B. B. Allison thanked J. Thompson for his work on the Academic Competition brochure.

C. M. Munson-Dryer informed members that a bus trip to CPS is planned for candidates interested in student teaching there. She also stated that a secondary education partnership is being developed in Peoria.

D. T. Martin stated that Drew Moore, BHS teacher and recent recipient of \$25,000 teaching award, is a graduate of the Illinois State University Mathematics Education Program.

E. M. Moore announced that C&I 216 will be taught in the Chicago area this summer.

F. P. Klass stated that an international exchange studies program will be offered in Mexico through a Service Learning Opportunity.

G. E. Stewart stated that one of his articles was mentioned at an art conference in Champaign recently.

H. D. Curtis congratulated R. Lee, S. Zielinski, M. Munson-Dryer and B. Nourie for their fine presentation at the recent NNER conference.

VIII. Adjournment: D. Curtis asked for a motion to adjourn the meeting. J. Thompson moved for adjournment. E. Stewart seconded the motion. D. Curtis adjourned the meeting at 4:10.

Respectfully submitted,
S. Zielinski
jlc

**Illinois State University,
Council for Teacher Education
Tuesday, November 15, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Curtis, S. Parry, T. Longfellow, D. Ward, J. Rosenthal, M. Munson-Dryer, M. Moore, M. Odell, P. Klass, F. Drake, T. Martin, E. Stewart, J. Neuleib, J. Thompson, G. Bailey, S. Naylor, D. Trissel, D. Franklin, M. Kruty, A. Malaty-Uhr, K. Reavy

Members Absent: M. Temple, S. Zielinski, B. Nourie, N. Ridenour, T. Crumpler, K. Irvin, B. Allison, S. DeBlasis

Guests: M. Lorber, J. Brown, K. McCord, D. Snyder, C. Bazan.

I. Call to Order: D. Curtis called the meeting to order at 3:05. D. Curtis welcomed everyone and reminded them that this is “American Education Week.”

II. Approval of Minutes of November 1, 2005: D. Curtis asked for a motion to approve minutes from November 1, 2005. P. Klass moved for approval. E. Stewart seconded the motion. Minutes were approved with no corrections.

III. Subcommittee Reports:

A. Curriculum: A report was distributed. There is a change in C & I course level from 100 to 200. The Bachelor of Music Education program is adding a new course, Music 195, which will be required during the sophomore year. The Health program has changes in both the major and minor and it will be moving to a full semester of the student teaching experience. J. Rosenthal moved for approval of these three items. E. Stewart seconded the motion. The motion was approved with one abstention. The next Curriculum Committee meeting will be November 22 at 3:00PM.

B. Student Concerns: J. Thompson distributed the final draft of the Academic Competition brochure. He encouraged members to display and share this information with their students. A total of \$3000.00 will be awarded. M. Moore requested that CTE members receive an electronic copy of the brochure.

C. University Liaison/Faculty Concerns: M. Odell reported their committee had discussed the success of the Fall Colloquium and ideas for the Spring Colloquium. A list of ideas was distributed. M. Odell asked that CTE members send additional topics of interest to him.

D. UTE Assessment: none

IV. Information Items:

A. Alternative Route Certification presentation: D. Curtis introduced M. Lorber. M. Lorber gave a presentation highlighting comparisons of ISU and nationwide universities involved in the Alternative Route Certification program. All fifty states now have this program. Nationwide, only one-third of these students teach the following year. However, three-fourths of ISU Alt. Cert. graduates are teaching the first year. Questions followed which M. Lorber answered

B. Diversity Definition: D. Curtis distributed a handout containing the College of Education Diversity Committee's definition of diversity. A discussion followed. D. Curtis asked members to bring ideas to share to the December 6th meeting.

C. January/February CTE calendar: D. Curtis reminded members of the committee meeting dates listed on the Agenda for December and January. Normal meeting times will resume in February, 2006.

D. Experience of Secondary Education: A. Malaty-Uhr gave a presentation on his experiences as a secondary education student at ISU. The presentation included suggestions made to him by fellow students concerning the Teacher Education program. A handout was distributed.

V. Discussion Items:

A. New General Education content test for SED: J. Thompson informed members that beginning Summer 2006, SED students will be required to take a third test prior to student teaching.

B. APT Graduation Requirement: D. Curtis stated this is not a requirement for graduation.

VI. Action Items: none

VII. Announcements and Last Comments:

A. J. Thompson requested everyone take a supply of Academic Competition brochures.

B. J. Rosenthal asked members to see him for the Curriculum changes.

C. E. Stewart wished everyone a Happy Thanksgiving.

VIII. Adjournment: D. Curtis asked for a motion to adjourn the meeting. S. Parry moved for adjournment. E. Stewart seconded the motion. D. Curtis adjourned the meeting at 4:35.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University,
Council for Teacher Education
Tuesday, December 6, 2005 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Curtis, S. Parry, S. Zielinski, B. Allison, G. Bailey, F. Drake, D. Franklin, P. Klass, M. Kruty, T. Longfellow, A. Malaty-Uhr, T. Martin, M. Moore, M. Munson-Dryer, S. Naylor, J. Neuleib, B. Nourie, K. Reavy, J. Rosenthal, E. Stewart, M. Temple, J. Thompson, D. Trissel

Members Absent: N. Ridenour, T. Crumpler, S. DeBlasis, K. Irvin, M. Odell, D. Ward

Guests: J. Brown

- I. Call to Order:** D. Curtis called the meeting to order at 3:05.
- II. Approval of Minutes of November 15, 2005:** D. Curtis asked for a motion to approve minutes from November 15, 2005. J. Rosenthal moved for approval. T. Martin seconded the motion. No abstentions. Minutes were approved with no corrections.
- III. Subcommittee Reports:**
 - A. Curriculum:** A report containing six proposals was distributed by M. Temple. Four of the proposals were approved by the subcommittee and referred on to the University Curriculum Committee for action. Two proposals were presented for action by CTE. The first was deletion of the 6-12 Standard Certificate in the Kinesiology and Recreations program. D. Curtis asked for a motion to approve the deletion. E. Stewart moved for approval. B. Nourie seconded the motion. Motion was approved with one abstention. The second proposal was deletion of Minor in Disability Studies in the Special Education program. After a short discussion, it was suggested by J. Thompson the CTE committee not take action on the proposal. M. Temple withdrew the proposal. G. Bailey asked for a clarification of the Business department's proposal sent to the committee. M. Temple reported it was still under consideration. Because of the increase in hours in the business proposal, J. Rosenthal suggested it was a UCC issue.
 - B. Student Concerns:** J. Thompson reminded members of the Academic Competition. There will be an ad in the *Daily Vidette* on December 8. It was suggested that the information be placed on the COE and CTE web sites.
 - C. University Liaison/Faculty Concerns:** none
 - D. UTE Assessment:** none
- IV. Information Items:**
 - A. Diversity Definition:** T. Martin shared web sites containing diversity information and a definition for CTE to consider. Several points were made during the discussion which resulted in a number of questions. Among them were what is the purpose of having a definition of diversity, how will it impact our curriculum and how do we ensure that all students have a diverse experience. D. Curtis distributed

the NCATE definition of diversity. Building on NCATE's definition, J. Rosenthal read a proposal for the committee to consider. It was discussed that good role models for students are needed. Some programs have more opportunity to meet the challenge of diversity. A suggestion was made to revisit the multicultural section of the PBA requirements. Also, the necessity of documenting the diversity experience through PBA requirements and/or the CECF department was discussed. M. Moore stated the Early Childhood program has begun to track diverse experiences. B. Nouri put forth the suggestion of diversity as a topic at the Colloquium in April. A. Malaty-Uhr suggested having tables of students discuss their experiences at the symposium. D. Curtis will refer defining diversity to the UTE Assessment Committee.

V. Discussion Items: none

VI. Action Items: none

VII. Announcements and Last Comments:

A. F. Drake reported Dr. Crowley met with history and social science students in October concerning special needs students. In November, there was a history education program conference in conjunction with the McLean County Museum of History and the Illinois Council for the Social Studies. The topic was teaching about the Viet Nam War and the Viet Nam War in McLean County. There were 5 speakers and 112 attended.

B. B. Allison wished everyone a happy holiday.

C. S. Zielinski announced a play written by an David Roby, a MFA student, is one of 16 finalists for a Kennedy Center award. David's play *Art and Science* can be seen downtown at Studio 222. *Arcadia* by Tom Stoppard continues to play this week in the Westhoff theatre and the Fall Dance Concert will open at the end of this week.

D. T. Martin stated Dr. Crowley will also speak with the Mathematic Department in February.

E. J. Neuleib announced new District 87 teachers will meet with experienced teachers to discuss their first semester experiences. The Peoria Writing Project will have a showcase December 13 at the Hinton Center in Peoria from 4:00-6:00p.m.

F. M. Munson-Dryer reported Woodruff High School in Peoria will begin a PDS program next year. A lot of interest has been generated.

G. E. Stewart announced the School of Art faculty art show is presently taking place and will continue until December 28. Visiting Korean art educator, Dr. Hah, will have her final show at 5:30p.m. today.

H. S. Parry wished everyone a happy holiday.

I. A. Malaty-Uhr announced this will be his final CTE meeting. He thanked the committee for the opportunity of serving with them and expressed his appreciation.

VIII. Adjournment: D. Curtis asked for a motion to adjourn the meeting. A. Malaty-Uhr moved for adjournment. S. Parry seconded the motion. D. Curtis adjourned the meeting at 4:10.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University,
Council for Teacher Education
Tuesday, January 24, 2006 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: D. Curtis, G. Bailey, F. Drake, D. Franklin, P. Klass, M. Kruty, T. Longfellow, M. Moore, M. Munson-Dryer, S. Naylor, J. Neuleib, B. Nourie, J. Rosenthal, E. Stewart, M. Temple, J. Thompson, D. Ward, S. McCrone representing T. Martin

Members Absent: N. Ridenour, T. Crumpler, S. DeBlasis, K. Irvin, M. Odell, B. Allison, T. Martin, S. Parry, K. Reavy, D. Trissel, S. Zielinski

Guests: J. Brown, L. Steffen

- I. Call to Order:** D. Curtis called the meeting to order at 3:05. D. Curtis welcomed everyone back from the winter break.
- II. Approval of Minutes of December 6, 2005:** D. Curtis asked for a motion to approve minutes from December 6, 2005. M. Temple moved for approval. E. Stewart seconded the motion. No abstentions. Minutes were approved with no corrections.
- III. Subcommittee Reports:**
 - A. Curriculum:** M. Temple reported their next meeting will be January 31, 2006.
 - B. Student Concerns:** J. Thompson reminded subcommittee members of their meeting immediately following the CTE meeting to discuss the Academic Competition entries.
 - C. University Liaison/Faculty Concerns:** none
 - D. UTE Assessment:** none
- IV. Information Items:**
 - A. Update from Public Deans Meeting:** D. Curtis distributed handouts on the Illinois Public Colleges Teacher Graduate Assessments. The 2005 survey was taken by 2003-2004 graduates from twelve public universities. It is based on Illinois professional teaching standards. D. Curtis felt overall the survey results reflected well for Illinois State University. Perhaps, in the future, the results may be used in decision making opportunities. The next survey will be for school administrators. Although private institutions are interested in being involved in the survey, the invitation is not being extended to them at this time. The data will be added to the Illinois State University web site.
- V. Discussion Items:** none
- VI. Action Items:** none
- VII. Announcements and Last Comments:**
 - A.** J. Rosenthal announced that students may now check their progress through

iCampus on the ISU web site.

B. E. Stewart announced his daughter is now attending Illinois State University. He also mentioned a study on how universities are preparing students for day-to-day living skills.

C. J. Neuleib reported that two teachers from Metcalf, J.Wutz and A. Davenport, are doing some exiting things with the Writing Project. Also, Ridgeview School has several interesting and challenging writing programs.

D. J. Thompson recently returned from a trip to Thailand where he was a keynote speaker at a Special Education conference.

E. D. Curtis will be traveling with the President's Group to Thailand February 4 through February 11, 2006. In her absence, S. Parry will preside over the next CTE meeting. D. Curtis also mentioned several from ISU will be attending the AACTE Conference in San Diego January 28 through February 1, 2006.

VIII. Adjournment: D. Curtis asked for a motion to adjourn the meeting. J. Thompson moved for adjournment. T. Klass seconded the motion. D. Curtis adjourned the meeting at 3:55.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University,
Council for Teacher Education
Tuesday, February 7, 2006 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: G. Bailey, D. Franklin, K. Irvin, M. Kruty, T. Longfellow, M. Moore, M. Munson-Dryer, S. Naylor, J. Neuleib, M. Odell, S. Parry, K. Reavy, J. Rosenthal, E. Stewart, M. Temple, J. Thompson, D. Trissel, D. Ward, S. Zielinski, S. McCrone representing T. Martin

Members Absent: D. Curtis, B. Allison, T. Crumpler, S. DeBlasis, F. Drake, P. Klass, T. Martin, B. Nourie, N. Ridenour

Guests: none

- I. Call to Order:** In the absence of D. Curtis, S. Parry called the meeting to order at 3:05.

- II. Approval of Minutes of January 24, 2005:** S. Parry asked for a motion to approve minutes from January 24, 2005. S. Zielinski moved for approval. E. Stewart seconded the motion. No abstentions. Minutes were approved with one correction.

- III. Subcommittee Reports:**
 - A. Curriculum:** M. Temple passed out a report on the results of their last meeting. The committee made decisions on four curriculum proposals. They are a change in requirements for sequence minor in Psychology, course revision in Psychology replacing PSY 113 with 213, change in requirements for a sequence in Communication, and change in requirements for a sequence in Biological Sciences. Two proposals were brought before the full CTE committee for action. After a short discussion, M. Temple moved for deletion of the minor in Communication Education. M. Munson-Dryer seconded. There was one abstention. Motion was approved. M. Temple moved for deletion of minor in teacher certification sequence in Biological Sciences. M. Munson-Dryer seconded. No abstentions. Motion was approved. J. Rosenthal reported that these changes should make it into the new catalog. M. Temple also reported the subcommittee met with T. Haynes regarding proposed changes to C & I 212. Because this proposal involves changing course hours, T. Haynes will host a meeting February 28, 2006, to discuss this issue. M. Temple invited anyone interested to attend the meeting. Additional discussion took place concerning a review of departmentally-based teacher education minors. It was suggested the CTE draft a formal memo to teacher education departments. Due to the state changes in rules for minors, the memo will ask each department to review their teacher education minors. It was also suggested that the memo include clarification of the definition of an endorsement. J. Rosenthal moved for approval of this memo. M. Munson-Dryer seconded. Motion was approved. J. Rosenthal and M. Munson-Dryer will compose the memo and present it at the next CTE meeting. Included in the endorsement discussion was an announcement by S. Parry of a National Evaluation Systems meeting on March 1, 2006. She encouraged members to attend and they may contact L. Steffen for more details.

B. Student Concerns: J. Thompson announced the winners of the Academic Competition. Rachel Schildt, English Teacher Education major, won the Performance Competition with a piano solo. Kurt Weisenburger, History Teacher Education major, won the Essay Competition. Each student will receive an award of \$1500. Both students will be attending the Founder's Day Ceremony and the Spring Colloquium.

C. University Liaison/Faculty Concerns: M. Odell reported they are working on the Spring Colloquium plans. Their next meeting will be Monday, February 13, 2006.

D. UTE Assessment: none

IV. Information Items:

A. M. Munson-Dryer attended several NCATE sessions at the AACTE meeting in San Diego. NCATE is focusing on institutions meeting diversity standards. It appears NCATE will be adding English Language Learners as a requirement in the diversity standard.

B. M. Odell also attended the AACTE meeting. He discussed a report, *Educator Supply and Demand in the United States*, which looks at those teaching fields in need of teachers. Copies of this report will be sent electronically to CTE members.

V. Discussion Items: E. Stewart brought forth the issue of expenses for supervisors of student teachers and the possibility of accessing a student fee to help compensate with the cost. Discussion followed.

VI. Action Items: none

VII. Announcements and Last Comments:

A. S. Parry announced she and her husband, Robert L. McLaughlin, have written

a book entitled *We'll Always Have the Movies: American Cinema During World War II*. It will be coming out March 1, 2006.

B. E. Stewart told of an article in *Education Leadership* concerning low income students and the benefit of integrating the arts into their education.

C. J. Neuleib announced the habitat pictures are on exhibit in the restaurant section

of The Garlic Press. Also, the Conference for Illinois Teachers of English (CITE) will be meeting March 20, 2006.

VIII. Adjournment: S. Parry asked for a motion to adjourn the meeting. J. Thompson moved for adjournment. M. Munson-Dryer seconded the motion. S. Parry adjourned the meeting at 3:55.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University,
Council for Teacher Education**

Tuesday, February 21, 2006 -- 3:00 p.m.- 4:30 p.m.

DeGarmo Hall, Room 551

Minutes

Members Present: B. Allison, D. Curtis, S. DeBlasis, F. Drake, G. Bailey, F. Drake, P. Klass, M. Kruty, T. Martin, M. Moore, M. Munson-Dryer, S. Naylor, J. Neuleib, B. Nourie, M. Odell, S. Parry, K. Reavy, J. Rosenthal, E. Stewart, M. Temple, J. Thompson, D. Trissel

Members Absent: T. Crumpler, D. Franklin, K. Irvin, T. Longfellow, D. Ward, S. Zielinski, N. Ridenour

Guests: B. Meyer, T. Haynes, K. Clesson, P. Scott, L. Steffen, J. Brown, R. Dean

I. Call to Order: D. Curtis called the meeting to order at 3:05.

II. Approval of Minutes of February 7, 2006: D. Curtis asked for a motion to approve minutes from February 7, 2006. J. Rosenthal moved for approval. S. Parry seconded the motion. One abstention. Minutes were approved.

III. Subcommittee Reports:

A. Curriculum: none

B. Student Concerns: none

C. University Liaison/Faculty Concerns: M. Odell distributed a draft agenda for the CTE Spring Colloquium, April 18, 2006. The proposed agenda contained topics for roundtable discussions and possible facilitators. Any suggestions for topics should be sent to B. Nourie. A formal letter will be sent to the Academic Competition winners inviting them to perform.

D. UTE Assessment: none

IV. Information Items:

A. AACTE Presentation: K. Clesson, P. Scott, B. Meyer, T. Haynes presented a

synopsis of their presentation given at the AACTE meeting in San Diego. A video clip from the library of videos available on the University High web site was viewed.

The videos of classroom settings are a good resource for student

teachers and help to
provide quality clinical practices. Some instructors are using this
technology in the
classroom and in assignments.

V. Discussion Items: none

VI. Action Items:

A. Review of Teacher Education Minors Memo: J. Rosenthal gave copies of the memo to members, reminding them that the teacher education endorsements no longer correspond to the teacher education minors as written in the catalog. Discussion followed with suggested changes for the memo. L. Steffen discussed secondary level endorsements and requirements to be considered highly qualified by the federal *No Child Left Behind* standards. Handouts were distributed.

A short discussion followed. D. Curtis asked for a motion to approve the teacher education minors memo with corrections. E. Stewart moved for approval. P. Klass seconded. Motion was approved. The memo will be shared with program coordinators.

VII. Announcements and Last Comments:

A. D. Curtis, as a member of the President's Delegation to Thailand, reported work is being done there to establish an alumni chapter.

B. P. Klass, who also traveled to Thailand, visited higher education institutions.

C. B. Nourie distributed a handout on elementary education field experiences and clinical practice. She asked members to contact her with comments.

D. J. Rosenthal reported the Jump Start grant is well under way with thirty-two students involved with three hundred hours of service.

E. M. Munson-Dryer announced there is a meeting tomorrow for NCATE program coordinators. The collection of data will begin next year.

G. T. Martin commented on the imbalance of students for spring and fall in C & I 216. A short discussion followed.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. J. Thompson moved for adjournment. M. Temple seconded the motion. D. Curtis adjourned the meeting at 4:25.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University
Council for Teacher Education
Tuesday, March 7, 2006 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: B. Allison, D. Curtis, G. Bailey, F. Drake, P. Klass, M. Kruty, M. Moore, M. Munson-Dryer, J. Neuleib, B. Nourie, M. Odell, S. Parry, J. Rosenthal, E. Stewart, M. Temple, D. Trissel, S. Zielinski, D. Franklin

Members Absent: T. Crumpler, K. Irvin, T. Longfellow, D. Ward, N. Ridenour, S. DeBlasis, T. Martin, S. Naylor, K. Reavy, J. Thompson

Guests: J. Brown, L. Steffen

I. Call to Order: D. Curtis called the meeting to order at 3:05.

II. Approval of Minutes of February 21, 2006: D. Curtis asked for a motion to approve minutes from February 21, 2006. P. Klass moved for approval. M. Temple seconded the motion. No abstentions. Minutes were approved.

III. Subcommittee Reports:

A. Curriculum: M. Temple reported T. Haynes met with the committee to discuss the C & I 212 proposal to change course hours from two to three. T. Haynes and M. Temple will send a memo to departments requesting their position on the proposed change. Deadline to respond will be March 27, 2006. If there is no support from the departments for the proposal, T. Haynes will schedule a meeting with them for further discussion.

B. Student Concerns: none

C. University Liaison/Faculty Concerns: M. Odell reported they are working on the Spring Colloquium and expect to finalize plans soon. D. Curtis asked members to encourage fellow faculty and staff to attend.

D. UTE Assessment: none

IV. Information Items:

A. NCATE Meeting Update:

M. Munson-Dryer discussed a meeting with program coordinators about required NCATE performance based assessments. B. Meyer may be contacted as a reference for those who wish to use LiveText to track their required data. There will be another meeting at the end of April.

B. Analysis of Teacher Graduate Assessment 2005 Survey Results:

M. Odell distributed a handout covering three questions on the survey. The survey results were written comments from first year teachers who had graduated in 2003-2004 and did not indicate if

the teacher was in an elementary or secondary program. Discussion followed concerning how the survey data could be used.

M. Odell encouraged members to review the data.

C. Preparation for Basic Skills:

L. Steffen announced the Illinois Community College Board developed a tutorial for the basic skills test. Students will have free access to the tutorial on the Illinois Community College Board web site. Directions will be posted on the CECP web site on how to obtain the information. L. Steffen also reported she attended an NES meeting along with faculty members and advisors. The meeting addressed how to help students prepare for the certification test. Attendees decided it would be beneficial to secondary and K-12 programs to ascertain which APT objectives are being taught in which courses.

V. Discussion Items:

A. Discussion of Elementary Education Field Experiences:

D. Curtis stated the process of documenting clinical hours will not stop; however, counting hours will no longer be required. Discussion followed concerning the C & I secondary program and it's plan for field experiences and how they are articulated. B. Nourie reminded members that the Council for Teacher Education requested programs to submit to the CTE Curriculum Committee their plan for field experiences and clinical practice by Spring 2006. B. Nourie stated the Elementary Education program is ready. Discussion followed concerning the need for UTE feedback on diversity in field experiences, including diverse learners and diverse faculty. J. Rosenthal moved to extend the deadline to December 30, 2006. E. Stewart seconded the motion. Motion was approved with one dissent and no abstentions.

B. White Paper:

D. Curtis presented a proposal for an Illinois State University Teacher Education White Paper for the Sesquicentennial next year. P. Klass suggested that it be tied into a CTE Colloquium or build a colloquium around it. A lengthy discussion followed which included the following items:

1. Purpose: It should document the original role of the College of Education and share it's growth and future visions. D. Curtis will contact J. Rayfield and J. Freed.
2. Organization: A "Points of Pride" product such as a CD or video on the web site.
3. Key Points: This should include past, present and future along with future challenges.
4. Venue: Possibly explore a stand alone CTE web site. P. Klass will contact C. Struck to discuss venues.
5. Development Committee: Possible members could be a representative from each college, Milner library, the lab schools and local school partners.

C. Teacher Education Relationship with Lab Schools: This item was moved to the March 21, 2006, agenda.

VI. Action Items: none

VII. Announcements and Last Comments:

A. E. Stewart has been elected to the Academic Senate. W. Beckner will be replacing him on the CTE committee.

B. F. Drake reported there are three new faculty members for the history department.

C. J. Neuleib announced the Conference for Illinois Teachers of English will be March 20, 2006, in the Bone Student Center. Registration is still open.

D. P. Klass announced the Expanding Your Horizons Conference on March 25, 2006. This is for girls in grades five through ten. There will be approximately five hundred girls on campus. She also expressed her thanks to the faculty and staff volunteers that are helping.

VIII Adjournment:

D. Curtis asked for a motion to adjourn the meeting. E. Stewart moved for adjournment. S. Parry seconded the motion. D. Curtis adjourned the meeting at 4:35.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University
Council for Teacher Education**

Tuesday, March 21, 2006
3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551

MINUTES

Members Present: B. Allison, D. Curtis, G. Bailey, M. Kruty, M. Moore, B. Nourie, M. Odell, S. Parry, J. Rosenthal, E. Stewart, T. Martin, S. Naylor, K. Reavy, J. Thompson, D. Ward, S. Zielinski

Members Absent: T. Crumpler, K. Irvin, T. Longfellow, N. Ridenour, S. DeBlasis, F. Drake, P. Klass, D. Franklin, M. Munson-Dryer, J. Neuleib, M. Temple, D. Trissel

Guests: T. Haynes

I. Call to Order: D. Curtis called the meeting to order at 3:07.

II. Approval of Minutes of March 7, 2006: D. Curtis asked for a motion to approve minutes from March 7, 2006. J. Rosenthal moved for approval. M. Odell seconded the motion. One abstention. Minutes were approved.

III. Subcommittee Reports:

A. Curriculum: Next meeting will be March 28, 2006, in DeGarmo Hall, Room 551, at 3:00pm.

B. Student Concerns: none

C. University Liaison/Faculty Concerns: M. Odell reported the plans for the Spring Colloquium are going well. An initial Hold the Date email has been sent to teacher education faculty across the campus. J. Thompson asked if Positive Behavior Intervention Support has been included in the colloquium. M. Odell verified that it has been included. D. Curtis informed members there is an Associates Arts in Teaching Conference in Springfield occurring on the same day. A group from ISU will be

attending that conference. During the ensuing discussion, it was agreed that in the future, CTE should address the impact of A.A.T. students entering the teacher education program at ISU.

D.UTE Assessment: none

IV. Information Items:

A. Transitioning to Performance-based Clinical Field Experiences in Secondary Education: T. Haynes discussed his proposal to better align the C & I education courses, 212, 214 and 216, to institutional, state and national standards and how it integrates into the secondary clinicals. C & I 212 is moving toward students working in small groups and the possibility of self-placement and curriculum analysis. C & I 214 and 216 will be easier to address the needs of the performance based assessments. C & I 216 is the closest to being completed. D. Curtis expressed appreciation for the handout focusing on what students do in their pre-student teaching clinical field experience. T. Haynes also announced there will be a Secondary Education Conclave in the Student Services Building on April 21 from 8:00am to 11:30am. Representatives from U-High, Normal Community High School and Bloomington High School will be attending.

V. Discussion Items:

A. Teacher Education Relationship with Lab Schools: D. Curtis posed the questions: Should ISU's relationship with the lab schools be different from partnership schools? If so, how? Or, should the lab schools be considered partnership schools? A discussion followed. Among the suggestions was the possibility of Illinois State University participating in faculty searches at the lab schools. M. Moore commented that the C & I department has already done this and it has turned out well. T. Martin voiced a concern about lab schools modeling themselves as partnership schools with year long internships. This makes it difficult to make pre-student teaching placements for other students. S. Zielinski suggested the need to revisit the mission of the lab schools. She also expressed the concern that there is no method to evaluate University High School cooperating teachers. J. Thompson stated lab schools serve in a unique way from other schools. There is a difference in culture between lab

schools and other schools. J. Rosenthal suggested the committee revisit R. Dean's report on lab schools from three years ago. D. Curtis suggested perhaps the Keystone Group should be invited to discuss this issue. D. Curtis also put forth the suggestion of incorporating the history of lab schools and their role, past and future, into the proposed Teacher Education White Paper for the Sesquicentennial. P. Baker, R. Dean, J. Rayfield and a Keystone Group member were suggested as possible committee members for the White Paper.

VI. Action Items: none

VII. Announcements and Last Comments:

A. S. Parry stated registration opened yesterday and asked members to remind students of the expanded summer school this year.

B. E. Stewart announced there is a National Art Association meeting in Chicago.

C. T. Martin shared feedback from first year teachers commenting on the good preparation they feel they have received from Illinois State University.

D. D. Curtis announced the budget presentations are this week and underscored the high cost of supervision.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. T. Martin moved for adjournment. B. Nourie seconded the motion. D. Curtis adjourned the meeting at 4:15.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University
Council for Teacher Education**

Tuesday, April 4, 2006
3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551

Minutes

Members Present: B. Allison, D. Curtis, M. Moore, B. Nourie, S. Parry, J. Rosenthal, E. Stewart, S. Naylor, K. Reavy, D. Ward, K. Irvin, F. Drake, P. Klass, M. Munson-Dryer, J. Neuleib, M. Temple

Members Absent: T. Crumpler, T. Longfellow, N. Ridenour, S. DeBlasis, D. Franklin, D. Trissel, G. Bailey, M. Kruty, M. Odell, T. Martin, J. Thompson, S. Zielinski

Guests: J. Brown, K. Jerich, K. Walker-Smith, B. Meyer, F. Damania, N. Oberholtzer, N. Latham, R. Fisher, G. Weilbacher, T. Hunt, L. Eckrich, Z. Lin

I. Call to Order: D. Curtis called the meeting to order at 3:08.

II. Approval of Minutes of March 21, 2006: D. Curtis asked for a motion to approve minutes from March 21, 2006. J. Rosenthal moved for approval. M. Munson-Dryer seconded the motion. Minutes were approved.

III. Subcommittee Reports:

A. Curriculum: The sub-committee continues to work with T. Haynes concerning the C & I 212 proposal of changing course hours from two to three. Most of the department responses have been supportive. M. Temple explained the School of Social Work proposal requesting approval of a sequence intended to prepare masters level (MSW) students for social work practice in elementary and secondary schools in the state of Illinois. This would be a Type 73 certificate. M. Temple moved to accept the proposal. S. Parry seconded the motion. Motion was approved.

B. Student Concerns: none

C. University Liaison/Faculty Concerns: B. Nourie asked members to please share the Spring Colloquium information with colleagues across the campus.

D.UTE Assessment: none

IV. Information Items:

A. Illinois Public Colleges Teacher Graduate Assessments Survey: Z. Lin presented a power point presentation on the 2005 survey. Two hundred ninety-three Illinois State University graduates participated. The presentation displayed several survey categories with the results shown for the individual teacher education programs. Illinois State University graduates generally believe they are well prepared to teach and are satisfied with the overall quality of the teacher education program. D. Curtis stated the administrative survey is being prepared for next year.

B. Teacher Education Faculty Liaison: B. Meyer stated the group was created to work with the Teacher Education program across campus specifically with the LiveText program. It presently consists of eleven Teacher Education faculty liaisons and eight Student SuperUsers. Two additional faculty liaisons will be added this fall. Teacher Education liaisons, N. Oberholtzer, B. Allison, N. Latham, K. Walker-Smith and K. Jerich, discussed their reasons for joining the group and suggested uses for LiveText. Among the suggestions were potential research possibilities and the use as a tenure portfolio. Discussion followed. D. Curtis thanked the committee for their work. Handouts were distributed.

C. Urban Teacher Prep Steering Committee: R. Fisher introduced committee members, G. Weilbacher, L. Eckrich and T. Hunt. Handouts were distributed. This committee is addressing urban issues and urban and high needs schools. Urban issues involve diversity, low income and ethnic groups. The committee is looking at what Illinois State University can do to better prepare teachers going into urban schools by addressing campus faculty, the student body and creating a profile around urban issues to enhance the urban experience. The committee is exploring ways to adapt current curriculum to better address teaching in urban areas. Opportunity for further discussion will be available at meetings scheduled on April 13, 1:00pm to 3:00pm, in DeGarmo 551 and April 27, 11:00am to 3:00pm, in Old Main. Discussion followed. D. Curtis thanked the committee for their work.

V. Discussion Items:

A. Multi-Cultural Field Experiences: This item was moved to the May 2, 2006, agenda.

VI. Action Items: none

VII. Announcements and Last Comments:

A. D. Curtis met with the officers of the Registered Student Organization who are working on American Education Week. If any members have teacher education related organizations in their department, please contact D. Curtis or J. Carlton.

B. S. Parry will have her book signing at Barnes and Noble on April 21, 2006.

C. E. Stewart stated he has placed several student teachers in Chicago urban settings and they felt it was a rewarding experience.

D. J. Neuleib announced the Writing Project grant came through for every department. They are looking for participants.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. B. Nourie moved for adjournment. M. Munson-Dryer seconded the motion. D. Curtis adjourned the meeting at 4:35.

Respectfully submitted,
S. Zielinski
jab

**Illinois State University
Council for Teacher Education
Tuesday, May 2, 2006 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: B. Allison, D. Curtis, M. Moore, S. Parry, J. Rosenthal, E. Stewart, S. Naylor, K. Reavy, K. Irvin, F. Drake, P. Klass, M. Munson-Dryer, J. Neuleib, M. Temple, G. Bailey, D. Franklin, T. Martin, D. Trissel, S. Zielinski

Members Absent: T. Crumpler, T. Longfellow, N. Ridenour, S. DeBlasis, M. Kruty, J. Thompson, B. Nourie, D. Ward

Guests: J. Brown, L. Steffen, C. Toledo

- I. Call to Order:** D. Curtis called the meeting to order at 3:05.
- II. Approval of Minutes of April 4, 2006:** D. Curtis asked for a motion to approve minutes from April 4, 2006. M. Temple moved for approval. P. Klass seconded the motion. No abstentions. Minutes were approved.
- III. Subcommittee Reports:**
 - A. Curriculum:** No report.
 - B. Student Concerns:** No report.
 - C. University Liaison/Faculty Concerns:** No report.
 - D. UTE Assessment:** L. Steffen discussed the UTE Committee's proposed definition of a practicum experience with diverse students. The committee looked at other institutions of higher education in gathering their information. NCATE is going to crystallize diversity standards. Each education program will have to decide how to complete the diversity assignment in student teaching. M. Munson-Dryer stated there are three possible approaches to house the requirements. They tie the requirement to a course, require students to select from a smorgasbord of diverse experiences that qualify as meeting whatever standard we set or require students to participate in volunteer service in a diverse educational setting. D. Curtis posed the question: Is this just an NCATE requirement or do we value the spirit of diversity? Discussion followed. It was agreed the committee will re-visit the issue in the Fall, 2006. D. Curtis asked members to consider how the issue might be addressed and bring those ideas to the fall meetings. It was suggested that the Urban Teacher Prep Committee might be a good resource. M. Moore stated she and three members of the Communications Department are working on the issue of diversity. Handouts were distributed.
- IV. Information Items:**
 - A. Ed Tech Immersion Plus:** C. Toledo reported this program's approach is a relationship-based model to prepare teacher education faculty to meet the educational technology needs of students. Students are currently graduating with skills for job requirements of twenty years ago. ISU needs to provide students with skills that reflect current and future working environments. ETIP is structured in

two phases. The first phase, 2005-2006, consists of ETIP fellows, C & I faculty assessment and ETIP faculty individualized technology plans. The second phase, 2006-2007, will mentor teacher educators across campus. An ETIP workshop will be held May 26, 2006, 10:00am-12:00noon. Discussion followed. A handout was distributed.

B. ITPS Proposed Revisions: L. Steffen reported the committee agreed that work on revising the current assessments is required, specifically ITPS 2, 3, 5, 6, 7, 8 and 10. Once the revisions are accomplished, professional development should be provided to faculty members that will be assessing the ITPS projects. Both the ITPS website and the assessments in LiveText will need to be revised. A handout was distributed and discussion followed. It was suggested this issue be placed on the first fall, 2006, CTE agenda for further discussion and as an action item for the second CTE fall meeting.

C. CECP Annual Report: L. Steffen distributed the report and then gave a synopsis of it. Members reviewed the report and a short discussion followed.

D. TERB Review Report: D. Curtis reported there were two appeals this year. However, a third was just recently received. Due to the timing of the third appeal, the CTE committee may be required to address the issue during the summer break. Members agreed it could be done electronically. D. Franklin suggested using *e-Luminate* which would furnish members audio during an electronic meeting. If it becomes necessary to have the meeting, members will be contacted. D. Curtis suggested the committee should re-visit the language concerning the time frame of appeals.

V. Discussion Items: None

VI. Action Items: None

VII. Announcements and Last Comments:

A. S. Parry thanked D. Curtis and the College of Education for the opportunity to attend the NCATE conference.

B. S. Zielinski reported the play *As You Like It* is currently being presented. It will run through Saturday.

C. E. Stewart stated today was his last CTE meeting and he enjoyed being a committee member.

D. B. Allison also thanked the College of Education for the opportunity to attend the NCATE conference. Attending made her realize that Illinois State University is on the cutting edge.

E. F. Drake stated he has signed two book contracts.

F. J. Rosenthal announced J. Brown won the College of Education Outstanding Service award.

G. S. Naylor reported D. Ward is recovering from surgery after having his appendix removed. She also announced the library has available a new large data base to use as another resource.

H. D. Trissel announced that today was also her last CTE meeting.

I. D. Curtis thanked all committee members for the work they do for their colleges and wished them a happy summer.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. S. Parry moved for adjournment. M. Munson-Dryer seconded the motion. D. Curtis adjourned the meeting at 4:25.

Respectfully submitted,
S. Zielinski
jab