

**Illinois State University
Council for Teacher Education
Tuesday, September 1, 2009 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, J. Bakken, G. Bailey, I. Brown, K. Coats, A. Coffman, B. Conant, D. Curtis, D. Garrahy, A. Kave, P. Klass, T. Krawczyk, K. McCord, P. Metcalf-Turner, C. Morenus, K. Mountjoy, M. Munson-Dryer, E. Palmer, S. Parry, B. Rich, T. Skobel, M. Temple

Members Absent: S. Naylor, M. Noraian, D. Ward, D. Wilson, S. Zielinski

Guests: R. Dwyer, K. Fansler, P. Farris, M. Jadallah, D. Katchmar, T. Lorschach, N. Latham, B. Meyer, A. Quesenberry, J. Rosenthal, J. Ryburn, L. Steffen, C. Toledo, J. Webster

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.. After welcoming everyone, she asked members to introduce themselves.
- II. Approval of Minutes of May 5, 2009:** D. Curtis asked for a motion to approve minutes from May 5, 2009. S. Parry moved for approval. M. Temple seconded the motion. Minutes were approved.
- III. Council Elections:** T. Klass moved to nominate S. Parry as Vice-chair. P. Metcalf-Turner seconded the motion. S. Parry was elected unanimously to serve as Vice-chair. D. Garrahy moved to nominate B. Conant as Secretary. T. Klass seconded the motion. M. Temple moved to nominate S. Zielinski as Secretary. B. Rich seconded the motion. After the casting of ballots, B. Conant was elected to serve as Secretary.
- IV. Subcommittee Reports:**
 - A. Curriculum Committee:** M. Temple briefly described the committee's work and its member composition.
 - B. Student Interests Committee:** Molly Munson-Dryer described the committee's duties and its member composition.
 - C. Vision Committee:** D. Curtis commented on the duties of the new committee. Among its duties this year will be to develop a three to five year plan for university-wide teacher education and tracking their accomplishments. The committee will also oversee the implementation of diverse field experiences.
 - D. University Liaison and Faculty Interests Committee:** D. Curtis briefly described the duties of this committee.
 - E. UTE Assessment Committee:** L. Steffen described the committee's work.

Additional information about the subcommittees may be found in the bylaws.

- V. Election of 2009-2010 Subcommittee Chairs:** Each subcommittee met briefly and chose its chairperson. Chairs are as follows:
 - Curriculum Committee: M. Temple and S. Parry, co-chairs
 - Student Interests Committee: S. Naylor and S. Zielinski, co-chairs
 - University Liaison and Faculty Interest Concerns: J. Bakken
 - Vision Committee: D. Garrahy
 - University Teacher Education Assessment Committee: A. Adkins

VI. Discussion Items:

- A. Redesign of ITPS:** D. Curtis described the history of the Instructional Technology Passport System (ITPS) and the need to review it. K. Fansler expressed the desire of the university to prepare student teachers with cutting-edge technology so that they may use the information in their classrooms. K. Fansler will undertake the project of reviewing the system and contact Council members for information and input. T. Krawczyk stated his concern about the lack of focus on instructions for the system from faculty. M. Temple added that the Council should attempt to find a way to support faculty in that area. D. Curtis commented on the importance of faculty being involved in the re-design and asked members to contact K. Fansler with possible recruits for a committee. After an informal vote, members agreed that the project should go forward.

VII. Information Items:

- A. Presentation of the On-line Curriculum Proposal Process:** J. Rosenthal described the on-line process which was recently implemented. Departments will no longer use paper forms to submit curriculum proposals. R. Dwyer gave a visual presentation of how the system works and answered questions.
- B. Teacher Education at Illinois State University Three Year Plan 2009-2012:** D. Curtis discussed Illinois State University's participation in the National Council for Accreditation of Teacher Education (NCATE.) A handout was distributed describing suggestions for the three-year goals for university-wide teacher education in meeting the NCATE standards.

VIII. Action Items: None

IX. Announcements and Last Comments:

- A.** S. Parry announced that ITK 140 has been approved by the CGE as an OC-SMT. This course on technology may be very useful to teacher education candidates.
- B.** A. Kave expressed her appreciation that students have a voice on the Council.
- C.** I. Brown stated that her goal is to make sure that graduate students also have a voice on the Council.
- D.** A. Coffman announced that the Thomas Metcalf School will have all of their curriculum master maps online at the end of the month so that ISU students and faculty can connect to their curriculum. They will be located on their new website under the teacher education and parent links. They also piloted their RtI program last year and this will be the first year of full implementation. The school has also purchased 12 smartboards for classrooms and as a result, ISU Students will be able to see more technology in the classroom.
- E.** E. Palmer stated she is looking forward to participating on the Council.
- F.** P. Metcalf-Turner announced that the C & I Department has hired five new faculty members. Also, the C & I Department is responsible for this year's Elementary PDS Showcase and asked members to encourage their students to attend.
- G.** T. Klass announced that the state board of education is holding hearings across the state for comments on the proposed principal preparation redesign project A hearing will be held at ISU on Friday, September 18 at 1:30 p.m. at the Bone Student Center. She also reported that M. Walbert would like to visit classes that are creatively using smartboards. Members should contact

her with that information.

- H.** M. Munson-Dryer thanked the students for their participation. She announced that one additional student representative is need to complete the Council. She also announced that the secondary PDS program is currently accepting applications. The deadline is September 30.
- I.** J. Bakken announced that beginning this fall, the Special Education Department established a new Partnership with Macon-Piatt. SED students will be there for their field-base semester as well as their student teaching semester. Macon-Piatt will be providing SED students with classroom experiences each fall and spring semester.
- J.** C. Morenus commented that she is looking forward to the implementation of the on-line curriculum proposal process.
- K.** T. Skobel thanked the committee for the opportunity to serve on the Council.
- L.** K. McCord expressed her appreciation of the laboratory schools at ISU.
- M.** A. Adkins stated that although she enjoyed her time at the College of Nursing she is pleased to be back in the College of Education.
- N.** T. Krawczyk, who is a transfer student, expressed his pleasure in having a voice on the Council.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. S. Parry moved for adjournment. J. Bakken seconded the motion. D. Curtis adjourned the meeting at 4:20.

Respectfully submitted,
B. Conant
jab

Illinois State University
Council for Teacher Education
Tuesday, September 15, 2009 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, I. Brown, K. Coats, B. Conant, D. Curtis, D. Garrahy, A. Kave, P. Klass, T. Krawczyk, J. Lawler, K. McCord, P. Metcalf-Turner, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, M. Noraian, E. Palmer, S. Parry, B. Rich, T. Skobel, M. Temple, D. Ward

Members Absent: A. Coffman, S. Zielinski

Guests: B. Meyer, L. Steffen, J. Webster

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of September 1, 2009:** D. Curtis asked for a motion to approve the minutes from September 1, 2009. K. Coats moved for approval. G. Bailey seconded the motion. Minutes were approved.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** M. Temple reported that the committee approved five curriculum changes. They are as follows:
 - Revised course for LAN 314.12
 - Change in requirements for sequence/deletion of SED 383
 - New course SED 385
 - New course SED 387
 - Revised course for TEC 116.

The committee recommended approving the Languages, Literatures and Cultures proposal of a change in requirements for a major. M. Temple moved to approve the proposal. K. Coats seconded the motion. Motion was unanimously approved. A handout was distributed.
 - B. Student Concerns Committee:** S. Naylor announced that the committee will meet next week.
 - C. University Liaison and Faculty Concerns Committee:** J. Bakken reported that the committee recommends cancelling the 2009 Fall Colloquium. The committee also recommended guidelines for the planning of future colloquia. The committee recommends that the plans for the spring colloquium are made during the previous fall and the planning of the fall colloquium is made during the previous spring, i.e., the 2010 Spring Colloquium will be planned during the fall of 2009 and the 2010 Fall Colloquium will be planned during the spring of 2010. Members agreed with the recommendations.
 - D. Vision Committee:** D. Garrahy announced the committee will meet next Tuesday. They will begin their work on drafting a five year plan for university-wide teacher education.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee has developed a plan of action for the year. Their largest focus will be attempting to systemize the assessment plan.

IV. Information Items:

- A. Appeal Process:** D. Curtis reviewed the appeal process as described in the bylaws. Students may use the appeal process when their progress through the education program has been stopped. Students are encouraged to attempt to resolve the issue informally; however, if that is not possible, the appeal will be presented to the Teacher Education Review Board (TERB). TERB reviews all documents from the student and their department and makes a decision. If the student is still denied, he/she may appeal to the full CTE. The final appeal would be to the Illinois State Board of Education.
- B. NCATE Overview:** M. Munson-Dryer discussed the upcoming NCATE visit which is scheduled for April, 2012. A handout describing the six NCATE Unit Standards was distributed. M. Munson-Dryer and D. Curtis answered questions during the ensuing discussion.
- C. Acronym Decoding:** D. Curtis distributed a handout of commonly used acronyms. Members were encouraged to refer to the list during council meetings.

V. Discussion Items:

- A. Dispositions Concerns and Communication Concerns:** D. Garrahy described the manner in which her department employs disposition concerns. The discussion was then opened to members to ascertain how disposition concerns are used in their departments.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** D. Curtis recently returned from an OIA meeting in Washington, D. C. While there, she had the opportunity to present how ISU uses data and the accompanying successes and challenges.
- B.** B. Conant announced that University High School welcomed ISU students who are beginning their clinical observations for the new academic year. U-High is also revamping their gym and auditorium.
- C.** J. Lawler thanked members for the opportunity to serve as a student representative on the council.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. S. Parry moved for adjournment. A. Adkins seconded the motion. D. Curtis adjourned the meeting at 4:25 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, October 6, 2009 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, J. Bakken, I. Brown, K. Coats, A. Coffman, B. Conant, D. Curtis, D. Garrahy, A. Kave, P. Klass, K. McCord, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, S. Parry, B. Rich, T. Skobel, M. Temple, D. Ward

Members Absent: G. Bailey, T. Krawczyk, J. Lawler, P. Metcalf-Turner, M. Noraian, E. Palmer, S. Zielinski

Guests: A. Lyde, B. Meyer, L. Steffen, J. Webster

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of September 15, 2009:** D. Curtis asked for a motion to approve the minutes from September 15, 2009. M. Temple moved for approval. S. Parry seconded the motion. Minutes were approved.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** S. Parry reported that the committee approved three curriculum changes. They are as follows:
 - Change in requirements for “The Teaching of Literature, ENG 296”
 - Change in requirements for “The Teaching of Writing, ENG 297”
 - Change in requirements for sequence for the English Teacher Certification SequenceThe committee will meet next week.
 - B. Student Concerns Committee:** S. Naylor reported that the committee has begun work on the annual Academic Competition. The competition will follow the same format that has been used for the previous two years. Teacher education programs will soon be contacted to submit nominees. October 23 is the deadline for submitting nominees. There will not be a meeting next week.
 - C. University Liaison and Faculty Concerns Committee:** J. Bakken reported that the committee is working on the Spring Colloquium which will be held on April 2, 2010, in Old Main from 8:00 a.m. to 12:00 noon. The theme will be Response to Intervention.
 - D. Vision Committee:** D. Garrahy reported that the committee has begun reviewing the NCATE standards. The committee has also begun work on details of the five year plan for university-wide teacher education.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee is working on the following three items:
 - Revising the student teaching rubric to include four different levels
 - Establishing a calendar for routine assessment analyses
 - Reviewing the protocol regarding criminal background checks at the request of ISU’s legal department

Members agreed that the Teacher Education Review Board (TERB) will review any criminal background check that might prohibit a student from continuing in

the teacher education program. Students may appeal the TERB decision by appearing before the full Council for Teacher Education.

IV. Information Items:

- A. Race to the Top:** D. Curtis discussed Illinois State University's participation in the Race to the Top Fund which provides competitive grants to states that are creating education innovation and reform. She also discussed the Statewide Longitudinal Data System Grant Program which is designed to help higher education institutions develop and implement longitudinal data systems. She briefly described the state of Tennessee's "value added" research program.
- B. Breakfast with Arne Duncan:** D. Curtis discussed her attendance at a recent breakfast held in Chicago for the Secretary of Education, Arne Duncan.
- C. Diversity Implementation:** J. Bakken discussed the results from the focus groups that were held in the spring. Sixteen individuals participated in three different sessions. The following are three items that the focus groups requested be considered:
- A database of schools that meet the diversity requirements. A. Lyde reported that this information is available on ISU's mainframe. However, a more user friendly spreadsheet will be made available to faculty members.
 - Availability of using agencies such as Boys Clubs and Girls Clubs. A. Lyde reported that those types of agencies may be used; however, instructors must notify her when they are being used. Data on agencies will be reviewed every two years to insure that they continue to meet the diversity requirements.
 - Contact other education programs to discover how they are meeting the diversity requirements. J. Bakken reported that a survey has been sent to teacher education programs to gather that information. The results will be shared via a website.

V. Discussion Items:

- A. Certification Board Meeting:** L. Steffen reported on the changes that the Illinois State Board of Education recently made in regards to program reporting. A discussion ensued.
- B. Criminal Background Checks:** M. Munson-Dryer discussed the increase in the number of school districts that require a criminal background check on any student who will be attending their schools for pre-clinical observations and/or student teaching. A discussion ensued.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** D. Curtis announced that the Student Education Association received the National Education Association Student Program Outstanding Local Excellence award for the third consecutive year. She also announced that ISU was awarded a federal grant which will allow the expansion of the Chicago Teacher Education Pipeline. Funds are expected to cover a five year period.
- B.** M. Munson-Dryer reported that she will be traveling to Chicago with the goal of increasing the number of partnerships. She will also be attending the NNER conference next week. In 2010, the conference will be held in Normal with ISU and its partnerships hosting the event.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. J. Bakken

moved for adjournment. S. Parry seconded the motion. D. Curtis adjourned the meeting at 4:20 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, October 20, 2009 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, I. Brown, K. Coats, A. Coffman, B. Conant, A. Kave, T. Krawczyk, J. Lawler, K. McCord, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, M. Noraian, E. Palmer, S. Parry, B. Rich, T. Skobel, D. Ward, S. Zielinski

Members Absent: D. Curtis, D. Garrahy, P. Klass, P. Metcalf-Turner, M. Temple

Guests: T. Haynes, A. Lyde, B. Meyer, J. Webster

- I. Call to Order:** S. Parry called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of October 6, 2009:** S. Parry asked for a motion to approve the minutes from October 6, 2009. A. Adkins moved for approval. B. Rich seconded the motion. Minutes were approved with no abstentions.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** S. Parry reported that the committee approved the following curriculum changes:
 1. Theatre: Change in Dance Education Sequence
 2. Revision of Principles of Theatre Education 385
 3. Change in Theatre Education Sequence
 4. Theatre 102: Changing the hours of the practicum
 5. KNR: Deletion of Elementary Physical Education Sequence
 6. Course revision: MAT 320 History of Mathematics/Deletion of MAT 321
 7. New course: MAT 328 Mathematics for Secondary Teachers—
A Capstone Experience
 8. Change in sequence for Mathematics Teacher Certification
 - B. Student Concerns Committee:** S. Naylor reported that the teacher education programs have been contacted regarding nominees for the Academic Competition. Letters notifying the nominated students will be mailed next week.
 - C. University Liaison and Faculty Concerns Committee:** J. Bakken reported that the Spring Colloquium will be held in Old Main on April 2, 2010. The committee is contacting speakers.
 - D. Vision Committee:** E. Palmer reported that the committee has begun work on details of the five year plan. The conceptual framework will be used as a guideline.
 - E. UTE Assessment Committee:** A. Adkins described the proposed review cycle for the Performance Based Assessments. The Successful Experience with Children and Youth and student teaching assessments will be reviewed in year one (2009-2010.) The Initial Reflective Essay, the Final Reflective Essay, and Language Arts assessments will be reviewed in year two (2010-2011.) And, the Instructional Analysis for Inclusion, parts 1 and 2, will be reviewed in year 3 (2011-2012.) The results will be distributed to programs on an annual basis for their review and feedback.

- IV. Information Items:**
- A. NCATE Update:** M. Munson-Dryer reviewed NCATE Standard 1 which covers candidate knowledge, skills, and professional dispositions. A short discussion ensued. Handouts were distributed.
 - B. Interactive Report Card:** A. Lyde demonstrated how to use the Interactive Report Card website. This site may be used to determine if a school meets the criteria for diverse field experiences. Students with disabilities information is not found on that site; however, the Lauby Teacher Education Center is gathering that information and inputting it on the ISU mainframe. A handout was distributed.
- V. Discussion Items:**
- A. Clinical Experiences in C&I Secondary Education Sequence:** T. Haynes discussed the C&I proposal for all secondary education majors to acquire 20 hours of clinical field experience in diverse settings. It is proposed that clinical field experiences in C&I 212 will take place in diverse settings so that all C&I 212 students will accomplish the identified proficiencies. T. Haynes further discussed the ways teacher candidates will accomplish the requirement, such as viewing videos of a selected classroom, visiting designated school sites, and/or viewing pre-determined websites. The C&I Department hopes to have the proposal in place by Spring 2010. A discussion ensued. A handout was distributed.
- VI. Action Items: None**
- VII. Announcements and Last Comments:**
- A.** I. Brown announced that there will be four Secondary Education Mini-Conclaves held in November. A handout listing scheduled dates, times, locations, and tentative agendas was distributed.
 - B.** D. Ward announced that October is National Information Literacy Awareness Month.
 - C.** T. Krawczyk announced that today is National Day on Writing.
- VIII Adjournment:** S. Parry asked for a motion to adjourn the meeting. G. Bailey moved for adjournment. S. Zielinski seconded the motion. S. Parry adjourned the meeting at 4:05 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, November 3, 2009 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, I. Brown, K. Coats, A. Coffman, B. Conant, D. Curtis, D. Garrahy, A. Kave, P. Klass, K. McCord, P. Metcalf-Turner, C. Morenus, M. Munson-Dryer, S. Naylor, M. Noraian, E. Palmer, B. Rich, M. Temple, S. Zielinski

Members Absent: T. Krawczyk, J. Lawler, K. Mountjoy, S. Parry, T. Skobel, D. Ward

Guests: L. Steffen, J. Webster

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of October 20, 2009:** D. Curtis asked for a motion to approve the minutes from October 20, 2009. A. Adkins moved for approval. B. Rich seconded the motion. Minutes were approved with three abstentions.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** P. Klass reported that the committee approved a change in requirements for major in Physical Education teacher education.
 - B. Student Concerns Committee:** S. Naylor reported that the teacher education programs are being contacted for additional nominees for the Academic Competition.
 - C. University Liaison and Faculty Concerns Committee:** B. Rich reported that the committee is in the process of recruiting speakers for the Spring Colloquium. J. Bakken reported that the date for the colloquium falls on Good Friday and asked members for comments about changing the date. Council members agreed that the committee should consider alternative dates.
 - D. Vision Committee:** E. Palmer reported that the committee is continuing to work on a model of the five year plan.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee is in the process of reviewing the criminal background assessment. One consideration is placing the assessment in an earlier gateway. That action would accommodate school districts' requests that teacher education students, who will be attending their schools, have completed a criminal background check. Discussion followed concerning criminal background checks and how the results are shared with school districts.
- IV. Information Items:**
 - A. New Version of ISBE Annual Report:** D. Curtis discussed the background leading to the revised ISBE Annual Report. She continued with an overview of the new guidelines. L. Steffen and M. Munson-Dryer are assisting teacher education programs in meeting the new requirements. Discussion ensued.
- V. Discussion Items:**
 - A. PBA Discussion:** D. Curtis gave an overview of the PBA system, including what led the teacher education program to implement the system and its evolution to its present form. A. Adkins continued the discussion by asking for

members' comments on the following questions:

- What should be addressed in the PBA report?
- Who is the intended audience?
- What use might programs have for unit level data?

A lengthy discussion ensued focusing on the use of unit level data. In January, A. Adkins will be meeting with program coordinators and will address the topic of data use with them.

- B. Campus-wide Consolidated Annual Report:** This item was tabled for a future council meeting.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** A. Coffman announced that M. Noraian's first book has been published. The book is entitled *Women's Rights, Racial Integration, and Education from 1850 to 1920 the Case of Sarah Raymond, the First Female Superintendent*.
- B.** S. Zielinski announced that *Into the Woods* is playing through this weekend.
- C.** K. Coats introduced S. Hildebrandt who is the teacher education coordinator in Languages, Literature, and Cultures.
- D.** K. McCord announced that the Metcalf Orffcats will be performing next week in Milwaukee, Wisconsin. There will be a dress rehearsal on Monday, November 9, at 7:00 p.m.
- E.** D. Garrahy announced that she recently returned from Poland where she was helping to establish a student exchange program.

- VIII Adjournment:** D. Curtis asked for a motion to adjourn the meeting. S. Zielinski moved for adjournment. G. Bailey seconded the motion. D. Curtis adjourned the meeting at 4:30 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, November 17, 2009 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, K. Coats, A. Coffman, B. Conant, D. Curtis, D. Garrahy, A. Kave, P. Klass, T. Krawczyk, J. Lawler, K. McCord, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, M. Noraian, E. Palmer, S. Parry, B. Rich, M. Temple, S. Zielinski

Members Absent: I. Brown, P. Metcalf-Turner, T. Skobel, D. Ward

Guests: None

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of November 3, 2009:** D. Curtis asked for a motion to approve the minutes from November 3, 2009. M. Temple moved for approval. S. Zielinski seconded the motion. Minutes were approved with no abstentions.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** None
 - B. Student Interests Committee:** S. Zielinski reported that the committee discussed the LiveText electronic portfolio system. The student committee members have agreed to talk with their cohorts regarding how to improve LiveText. The student members will report their results to the subcommittee. S. Naylor reported that they have received twenty-four nominees for the Academic Competition. The applications must be submitted by December 2.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reported that the date of the Spring Colloquium has been moved to March 25, 2010. The topic, Response to Intervention (RTI), location, and time remain the same. The committee is working on the format that will be followed and promotion materials. J. Bakken gave a brief overview of why RTI is important to students and school systems.
 - D. Vision Committee:** E. Palmer reported that the committee is continuing to work on a model of the five year plan and how it can be incorporated.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee is in the process of reviewing the follow-up survey on 2008 teacher graduates.
- IV. Information Items:**
 - A. NCATE Program Review Changes:** M. Munson-Dryer reported that she received notification of a change in the NCATE SPAs. Effective immediately, programs must submit two administrations of data from each assessment instead of three. At this time, the Illinois State Board of Education (ISBE) has decided not to adopt this change. SPAs are accepting program reports two years in advance of the March 1, 2011 deadline. The ISBE annual program reports are due December 15, 2009 and should be submitted to M. Munson-Dryer.
- V. Discussion Items:**
 - A. Campus-wide Annual Report:** While members viewed a power point

presentation, D. Curtis gave an overview of the annual report that she presents to the university. The report educates the university population about the goals and accomplishments of the campus-wide teacher education program. She noted that it is sometimes challenging to communicate that the report is not focused on the College of Education but rather the entire teacher education program which is derived from all colleges. Following up on that point, D. Curtis asked for members' comments on ways to clarify this misconception. After a lengthy discussion, the following suggestions were made:

- Involve faculty by asking them to give short presentations or comments.
- Re-name the report; for instance, Illinois State University's Council for Teacher Education or University Council for Teacher Education.
- Use visuals, such as graphs
- Present a short video using quotes from chairs and directors.
- Involve students.
- Ask the question "What does the teacher education program mean to your college?"
- Ask the question "What are the ramifications if the program does not receive funding and remains stagnant?"

B. Criminal Background Check Procedure: A. Adkins reviewed the UTE Assessment Committee's recommendation to change the criminal background procedure. D. Curtis asked for a motion to approve the recommendation that all teacher candidates must show evidence of a clear criminal background check before beginning any field experience or clinical practice effective Spring 2010. M. Temple so moved. S. Zielinski seconded the motion. After a short discussion, M. Temple moved to table the motion. S. Zielinski seconded the motion. Motion to table the motion passed. C. Morenus moved to move the criminal background check procedure discussion item to an action item. S. Parry seconded the motion. Motion passed. M. Temple moved to remove motion from the table. S. Zielinski seconded the motion. Motion passed to remove it from the table. D. Curtis asked for a vote on the motion to approve the UTE Assessment Committee's recommendation to change the criminal background procedure. Motion passed unanimously. A. Adkins noted that the committee has decided not to pursue the requirement of teacher candidates successfully passing the Assessment of Professional Teaching (APT) test to complete the teacher education program.

C. Campus-wide Scholarships: D. Curtis reported that a non-ISU alum has bequeathed \$3.5 million to establish teacher education scholarships at Illinois State University. Discussion followed focusing on the suggestion that the University Liaison and Faculty Interests Committee should oversee reviewing and selecting winners for the campus-wide teacher education scholarships. It would also be the responsibility of the committee to promote the availability of the scholarships. It is the benefactor's preference that the scholarships are awarded to those students from small communities. D. Curtis asked for a motion to approve that the University Liaison and Faculty Interests Committee oversee reviewing and selecting winners and promoting the campus-wide teacher education scholarships. M. Munson-Dryer moved to approve. S. Zielinski seconded the motion. M. Munson-Dryer moved to table the motion. S. Zielinski seconded the motion. S. Parry moved to move the discussion item to an action

item. C. Morenus seconded the motion. Motion passed. M. Munson-Dryer moved to remove the motion from the table. S. Zielinski seconded the motion. Motion passed. D. Curtis asked for a vote on the motion to approve that the University Liaison and Faculty Concerns Committee should oversee reviewing and selecting winners and promoting the campus wide teacher education scholarships. Motion passed unanimously.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** D. Curtis thanked those members that attended the Rafe Esquith presentation on November 16.
- B.** A. Adkins announced that the “Give Like Your Hair’s on Fire” campaign for school supplies was very successful. The items will be delivered after the Thanksgiving break.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. J. Bakken moved for adjournment. S. Zielinski seconded the motion. D. Curtis adjourned the meeting at 4:25 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, December 1, 2009 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, J. Bakken, K. Coats, B. Conant, D. Curtis, D. Garrahy, A. Kave, K. McCord, P. Metcalf-Turner, C. Morenus, K. Mountjoy, M. Munson-Dryer, M. Noraian, E. Palmer, S. Parry, B. Rich

Members Absent: G. Bailey, I. Brown, A. Coffman, P. Klass, T. Krawczyk, J. Lawler, S. Naylor, T. Skobel, M. Temple, D. Ward, S. Zielinski

Guests: S. Colbs and J. Webster

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of November 17, 2009:** D. Curtis asked for a motion to approve the minutes from November 17, 2009. A. Adkins moved for approval. D. Garrahy seconded the motion. Minutes were approved with no abstentions.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** None
 - B. Student Interests Committee:** M. Munson-Dryer reported that the committee has received 18 submissions for the Academic Competition. The committee will meet next week to choose the winners.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reported that the committee will be meeting with D. Curtis and G. Lamb to discuss the new scholarships that will be available to teacher education majors.
 - D. Vision Committee:** D. Garrahy announced that the committee will meet this Thursday.
 - E. UTE Assessment Committee:** A. Adkins announced that the committee will meet tomorrow.
- IV. Information Items:**
 - A. Student Counseling Services:** S. Colbs discussed the mission of the counseling center which is to assist students who are in distress. The center is the sole mental health provider on campus and can provide a range of services for faculty and staff when assisting students. The center is involved with the Student Behavioral Intervention Team (SBIT) which was formed as a result of the Virginia Tech incident. The team consists of representatives from across the campus. When a student comes to their attention, team members monitor the student until the issue is resolved. Sometimes an intervention is required. Discussion ensued with some members relaying their experiences with Student Counseling Services. Handouts were distributed.
- V. Discussion Items:**
 - A. Student Appeal:** M. Munson-Dryer announced that she has received notification of the first student who has failed at 10 attempts to pass ITPS B. The student is in the PDS program and has been stopped in his progress in the teacher education program. M. Munson-Dryer stated that the student may be submitting an appeal. A short discussion ensued.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** B. Rich announced that the ITPS Restructuring Committee will be recommending a global technology requirement. Individual programs will determine what their technology assessments should be to meet their specific needs. Discussion ensued.
- B.** K. Coats announced that *The Nutcracker* is appearing this weekend at Braden Auditorium.
- C.** M. Munson-Dryer announced that she is collecting program reports. The deadline is in two weeks.
- D.** K. McCord announced that *Music for the Holidays* is being held this weekend.
- E.** D. Garrahy announced that she will be returning to Poland in May. A group of student teachers will be going also.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. E. Palmer moved for adjournment. J. Bakken seconded the motion. D. Curtis adjourned the meeting at 4:05 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, January 19, 2010 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, K. Coats, B. Conant, D. Curtis, P. Klass, K. McCord, P. Metcalf-Turner, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, M. Noraian, E. Palmer, S. Parry, B. Rich, M. Temple, S. Zielinski

Members Absent: I. Brown, D. Garrahy, A. Kave, A. Coffman, T. Krawczyk, J. Lawler, T. Skobel, D. Ward

Guests: L. Steffen and J. Webster

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of December 1, 2009:** D. Curtis asked for a motion to approve the minutes from December 1, 2009. S. Parry moved for approval. B. Rich seconded the motion. Minutes were approved with one abstention.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** None
 - B. Student Interests Committee:** S. Naylor reported that the committee received 18 entries for the Academic Competition. All entries were of very good quality. The winners were Karen Martin, an elementary teacher education major, Claire Small, a theatre teacher education major, and Lauren Timmins, a physical education major. S. Naylor also reported that the student members of the committee are gathering information on the concerns of their peers. The committee will report that information at a later date.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reported that he met with S. Lee-Berardi concerning publicizing the Spring Colloquium. He also reported that the committee is discussing the criteria that will be used for the new teacher education scholarships.
 - D. Vision Committee:** E. Palmer announced that the committee will next meet week and they plan to submit a report to the Council next month.
 - E. UTE Assessment Committee:** A. Adkins announced that the committee will meet next week.
- IV. Information Items:**
 - A. Alternative Certification Legislation Changes:** D. Curtis discussed the proposed legislation for the alternative certification program. At this time any changes would not impact Illinois State University because the program is currently on hiatus at ISU.
 - B. NCTQ – Illinois Study:** D. Curtis announced that Advance Illinois has commissioned the National Council on Teacher Quality (NCTQ) to do a study on teacher education programs in the state of Illinois. NCTQ is in the process of contacting higher education institutions for information. D. Curtis is gathering information and informed the secondary education council members that their departments may be contacted for information. Members will receive additional information electronically.

- C. Campus-wide Annual Report:** D. Curtis gave a brief summary of the changes that she will be making for the CTE presentation at the campus-wide annual report meeting. The presentation will now be called the Teacher Education Unit Presentation. An introduction of each section will be made via a short video from a CTE member. The changes are being made in an attempt to communicate that the report is focused on the entire teacher education program. Presentations will occur on March 30 and March 31.
- D. Diverse Learners Task Force:** D. Curtis suggested that a new task force be formed. The charge of the group would be to ascertain how ISU prepares all teacher education graduates to discuss, with ease, their knowledge of diverse learners. Council members agreed to form the task force. M. Noraian agreed to co-chair the task force. Discussion followed.

V. Discussion Items:

- A. Annual CECF Report:** L. Steffen gave an overview of the annual report. The report covers teacher education program statistics such as the number of students in education majors, pre-student teaching experiences data, student teaching placement data, etc. If members would like additional information, they should contact L. Steffen. A short discussion ensued. A handout was distributed.
- B. Impact on Student Learning:** M. Munson-Dryer led a discussion on the ways education programs are evaluating their impact on student achievement and how they plan to report that information at the NCATE visit. Discussion ensued.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** S. Zielinski reported that she received the Gold Medallion which is awarded by the Kennedy Center. It is presented to those who have made extraordinary contributions to the teaching and producing of theatre and to the development and quality of the American College Theatre Festival.
- B.** M. Munson-Dryer announced that the deadline for submitting program reports has been changed to March 15.
- C.** A. Adkins announced that she will be meeting with program coordinators on January 29 to discuss assessments and prospective changes to the assessments.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. G. Bailey moved for adjournment. S. Parry seconded the motion. D. Curtis adjourned the meeting at 4:30 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, February 2, 2010 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, K. Coats, A. Coffman, B. Conant, D. Garrahy, P. Klass, K. McCord, P. Metcalf-Turner, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, E. Palmer, S. Parry, B. Rich, S. Zielinski

Members Absent: I. Brown, D. Curtis, T. Krawczyk, J. Lawler, M. Noraian, T. Skobel, M. Temple, D. Ward

Guests: D. Snyder

- I. Call to Order:** S. Parry called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of January 19, 2010:** S. Parry asked for a motion to approve the minutes from January 19, 2010. G. Bailey moved for approval. S. Naylor seconded the motion. Minutes were approved with two abstentions.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** S. Parry reported that the committee has received a deletion of program proposal, Minor in Journalism Teacher Education. The committee will meet to discuss the proposal.
 - B. Student Interests Committee:** S. Naylor reported that the committee has been discussing ways to improve the Academic Competition. One suggestion is to post the winning lesson plans on the CTE website. S. Naylor also reported that after talking with fellow students, the student members of the committee presented their concerns with LiveText and potential solutions.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reported that plans for the Spring Colloquium are going very well. He is working with S. Lee-Berardi concerning publicizing the colloquium. The committee has begun discussing plans for the Fall Colloquium. The topic is "Diversity Education on Campus." He also reported that the committee will evaluate thirteen different scholarships that will be available to all teacher education candidates. The committee is adhering to the guidelines set forth by the scholarship agreements.
 - D. Vision Committee:** None
 - E. UTE Assessment Committee:** A. Adkins announced that the student teaching assessment revisions are going well. The committee has begun evaluating assessments. T. Klass is assisting in that process. There will be a teacher data warehouse meeting on March 5th.
- IV. Information Items:**
 - A. Vision Committee Goal Statement:** D. Garrahy gave an overview of the proposed goals and the background that the committee used to approach the task. The committee is currently working on strategies for each of the goals. The committee met with a university marketing representative to discuss a potential visual image to represent university teacher education. Discussion ensued. A handout was distributed.
 - B. Lab School Report:** B. Conant discussed the Lab Schools Annual Report. Among the items discussed were the application process and the clinical

experience hours that the Lab Schools provide the teacher education programs at ISU and the value that is provided to the University. Discussion ensued. A handout was distributed.

V. Discussion Items:

- A. Criminal History Check:** A. Adkins reviewed the proposed procedures and guidelines for the criminal history check. No new practices were added other than the recently approved CTE requirement that *no teacher education candidate may begin a clinical experience practicum until the criminal history records check investigation results have been received and cleared by the Teacher Education Center or Council for Teacher Education.* Discussion ensued. A. Adkins reported that the UTE Assessment Committee would entertain a motion to approve the procedures and guidelines. S. Zielinski so moved. M. Munson-Dryer seconded the motion. Motion was approved with no abstentions. A hand out was distributed.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** S. Zielinski displayed the Gold Medallion which she received from the Kennedy Center. It is presented to those who have made extraordinary contributions to the teaching and producing of theatre and to the development and quality of the American College Theatre Festival. She also announced that there will be two theatre productions in February: *A Streetcar Named Desire* and *Don Juan Comes Back from the War.*
- B.** A. Adkins announced that March 29 is Latino Education Advocacy Day (LEAD) and an event is being planned at the Alumni Center. The focus will be on Latino education concerns.
- C.** A. Coffman announced that the applications to attend the Laboratory Schools opened yesterday and they have received 100 applications thus far.
- D.** T. Klass announced that Expanding Your Horizons will take place on March 20. The group would welcome student volunteers. She also noted that volunteering to aid the group would be considered a diverse experience.
- E.** D. Garrahy announced that the Kinesiology and Recreation faculty, along with K. McCord, gave an in-service in the Chicago Public School District.
- F.** M. Munson-Dryer and E. Palmer thanked the Laboratory Schools for the resources that they provide ISU.

- VIII Adjournment:** S. Parry asked for a motion to adjourn the meeting. S. Zielinski moved for adjournment. J. Bakken seconded the motion. S. Parry adjourned the meeting at 4:00 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, February 16, 2010 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Notes

Members Present: A. Adkins, G. Bailey, J. Bakken, K. Coats, B. Conant, D. Curtis, K. McCord, C. Morenus, K. Mountjoy, S. Naylor, E. Palmer, S. Parry, B. Rich

Members Absent: I. Brown, A. Coffman, D. Garrahy, P. Klass, T. Krawczyk, J. Lawler, P. Metcalf-Turner, M. Munson-Dryer, M. Noraian, T. Skobel, M. Temple, D. Ward, S. Zielinski

Guests: K. Fansler

- I. Call to Order:** There was not a quorum so no meeting was called to order.
- II. Approval of Minutes of February 2, 2010:** This item was moved to a future meeting due to no quorum.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** Report not given due to lack of a quorum.
 - B. Student Interests Committee:** S. Naylor reported that the committee is in the process of crafting a message to M. Christofero regarding the concerns that the student committee members have with LiveText. The committee will be asking M. Christofero to meet with them to discuss the issues. Discussion ensued.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reported that a "Save the Date" message has been emailed to teacher education faculty and a flyer has been composed and submitted to S. Lee-Berardi. The committee met with G. Lamb concerning the teacher education scholarships that will be available. Information about the scholarships will be sent to A. Tuttle to be posted on the website. The committee has begun working on the Fall Colloquium.
 - D. Vision Committee:** E. Palmer reported that the committee continues to work on the strategies to support the committee goals that have been submitted.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee is in the process of reviewing assessments for freedom from bias. The next review will address the fairness, consistency, and accuracy of assessments. The committee will meet next week.
- IV. Information Items:**
 - A. U-Lear Initiative:** B. Conant gave an overview of University High School's Digital Learning Initiative. The school will be providing each student access to a netbook beginning Fall 2010. Discussion ensued. A handout was distributed.
 - B. Education Technology Update:** K. Fansler reported that the committee has made excellent progress in their review and updating of the Instructional Technology Passport System. The committee first set out to re-create the standards and will soon complete the rubrics. Next, the committee will send a set of guidelines to the teacher education programs. The departments will be asked to follow the guidelines to establish their own competencies. The committee's goal is to submit a final report to the Council by the end of April. Discussion ensued. A handout was distributed.

V. Discussion Items:

- A. Collaboration across Programs, Departments, and Colleges:** D. Curtis led a discussion on the challenge of removing barriers so that teacher candidates may hear from faculty experts on campus. Among the items discussed were making the faculty available electronically and how to manage a faculty member's workload so that they may participate in a collaboration. Discussion ensued.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** S. Parry encouraged members to attend the Founder's Day celebration on Thursday.
- B.** A. Adkins reminded members of the excellent adaptive PE curriculum in the Kinesiology and Recreation Department and the possibility of using that as a resource for the Diverse Learners Task Force.

VIII Adjournment: D. Curtis adjourned the meeting at 4:00 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, March 16, 2010 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, K. Coats, B. Conant, D. Curtis, D. Garrahy, P. Klass, K. McCord, P. Metcalf-Turner, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, M. Noraian, S. Parry, B. Rich, D. Ward

Members Absent: I. Brown, A. Coffman, T. Krawczyk, J. Lawler, E. Palmer, T. Skobel, M. Temple, S. Zielinski

Guests: T. Haynes, C. Helmers, A. Lyde, J. Petrillo, L. Steffen, J. Webster

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of February 2, 2010:** D. Curtis asked for a motion to approve the minutes from February 2, 2010. A. Adkins moved for approval. S. Parry seconded the motion. Minutes were approved with no abstentions.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** S. Parry reported that the committee approved the following proposals: revision of Post-Master's Graduate Certificate for Superintendent Endorsement in Education Administration, change in requirements for the major in Curriculum and Instruction, and a new course (SED 369) in Special Education. The committee recommended that the following proposals be approved by the Council: deletion of journalism for Teacher Education minor, deletion of Master of Science degree in Instruction Technology and Design, and deletion of Minor in Foreign Languages in the Elementary School. D. Curtis asked for a motion to approve the committee's recommendations. S. Parry moved for approval. J. Bakken seconded the motion. Motion passed unanimously. A handout was distributed.
 - B. Student Interests Committee:** S. Naylor reported that the committee will meet next week.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reminded members that the Spring Colloquium is next week on March 25. It will be held in Old Main from 8:00 a.m. until 11:30 a.m. Online registration is still available and members were encouraged to attend. The committee has begun plans for the Fall Colloquium. The theme will be Diverse Field Experiences.
 - D. Vision Committee:** D. Garrahy reported that the committee is working on completing a draft for the committee's strategic plan. The committee is close to completing a graphic that will be used to represent teacher education.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee continues to work on the student teaching assessment revisions. The committee has reviewed assessments for avoiding bias and found only one item of concern on the Successful Experience with Children or Youth form which is being changed.

IV. Information Items:

- A. IlliniData:** C. Helmers of Bloomington School District #87 and J. Petrillo of Integrity Schools gave a demonstration of the IlliniData system that is used in Bloomington School District #87 and McLean County Unit School District #5. The system was developed through a partnership of State Farm Insurance Company, Integrity Schools, and both local school districts. The online program consists of school and district announcements, email access, classroom attendance verification, teacher files, student profiles, and the ability to generate reports for teachers and administrators. The program is being offered to other school districts in and out of the state of Illinois. Discussion ensued. Council members agreed that further discussion of the program as a training tool for student teachers should occur at a future meeting.
- B. ISBE Basic Skills Institution Report:** D. Curtis led a discussion on the degree of responsibility that Illinois State University has in making resources available to students who are struggling to pass the basic skills test. Due to the recently implemented requirement of a higher passing score and the limited number of attempts that a student may take the test, members were encouraged to contemplate if there is a need to take any type of action.

V. Discussion Items:

- A. Diversity Requirement Implementation:** A. Lyde reported that eight programs have not submitted their plans for implementing the diversity requirement. The committee would like direction from the Council in establishing a firm deadline for submitting the plans. A. Lyde also reported that the collection of data regarding diverse sites is progressing well. C. Corso in the AIS Department is working on programming that will allow the committee to review clinical experiences from past semesters for their diversity. T. Haynes gave a brief update on the C & I diversity proposal for secondary education majors. C & I 212 will expand from 10 hours to 20 hours of clinical experiences in a diverse setting. He is also soliciting additional diversity information from current school partnerships. The C& I Department is also making videos of the partnership schools for students to view before they attend the schools for their clinical experience. M. Munson-Dryer stated her concern of implementing the diversity requirement before the NCATE visit in April of 2012. Discussion ensued.

VI. Action Items: None

VII. Announcements and Last Comments:

- A.** S. Parry announced that the Community Players Theatre is presenting the musical revue *Side by Side* by Sondheim March 25-27 at 7:30 p.m. in celebration of Stephen Sondheim's 80th birthday.
- B.** T. Klass announced that the EAF Department has submitted their SPA report for NCATE.
- C.** K. McCord announced that she and D. Zawataski are the recipients of the 2010 Teach Tech Award. Their submission entitled "Universal Design for Learning Through Musical Composition" focused on the use of technology education at Thomas Metcalf School.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. J. Bakken moved for adjournment. A. Adkins seconded the motion. D. Curtis adjourned the meeting at 4:55 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, April 6, 2010 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, J. Bakken, K. Coats, B. Conant, D. Curtis, D. Garrahy, P. Klass, K. McCord, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, M. Noraian, E. Palmer, S. Parry, B. Rich

Members Absent: G. Bailey, I. Brown, A. Coffman, T. Krawczyk, J. Lawler, P. Metcalf-Turner, T. Skobel, M. Temple, D. Ward, S. Zielinski

Guests: K. Fansler, L. Steffen, J. Webster, and nine Thai visitors

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of March 16, 2010:** D. Curtis asked for a motion to approve the minutes from March 16, 2010. T. Klass moved for approval. S. Parry seconded the motion. Minutes were approved with no abstentions.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** S. Parry reported that the committee approved a change in requirements for the Post Master's Graduate Certificate for Chief School Business Officer.
 - B. Student Interests Committee:** S. Naylor reported that the committee will meet next week with M. Christofero concerning students' LiveText concerns.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reported that the Spring Colloquium went very well. The speakers and information were excellent. The committee is currently reviewing the 1400 scholarship applications that they have received.
 - D. Vision Committee:** D. Garrahy reported that the committee has completed a final draft of the Teacher Education logo. The committee is also close to completing the final draft of the five year plan and will present it to the committee at the May CTE meeting. Discussion followed concerning the design of the logo and in what capacity it will be used.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee is working to complete the revisions of the final student teaching assessment. A draft version was sent to student teaching coordinators and feedback was requested from them. Those suggestions have been incorporated into a final draft which will be presented as a Discussion Item at the next CTE meeting.
- IV. Information Items:**
 - A. TPAC Project:** A. Adkins discussed the Teacher Performance Assessment Consortium Project. The consortium consists of IHEs, SEAs, AACTE, and the Council of Chief State School Officers. It is a three year project with the goal of developing a common framework for defining and measuring a set of core teaching skills for teachers. Members should contact A. Adkins if they are interested in participating.

B. Presentation of TEU-CAR: D. Curtis gave a synopsis of her Teacher Education Unit Consolidated Annual Report which was presented at the Academic Affairs Budget presentation in March. Members viewed a powerpoint which accompanied the presentation. A short discussion ensued.

V. Discussion Items:

A. Diversity Implementation Deadlines: D. Curtis led a discussion on a proposed diversity implementation deadline. Members voiced their concern about the impact a deadline would have on the teacher education programs and the NCATE visit in 2012. The following proposal was discussed:

- During the Fall 2010 semester, teacher candidates registering for Spring 2011 semester will be held to the Diverse Field Experience (DFE) requirement for Exit from Student Teaching.
- We will transition students to this model.
- Data will be used to track the transition implementation.

B. Graduation Pins: D. Curtis reported that a corporate sponsor has agreed to work with Illinois State University to provide pins for December teacher education graduates.

C. RDI Graphic: The Realizing the Democratic Ideal (RDI) graphic was discussed during the Vision Committee report.

D. IlliniData: A. Adkins asked members for feedback on the IlliniData presentation from the previous CTE meeting. A brief discussion ensued on the ways the teacher education program could use the information. Members agreed that the “dummy” information should be obtained for possible implementation to the teacher education program.

VI. Action Items: None

VII. Announcements and Last Comments:

A. D. Curtis announced that Molly Munson-Dryer received her doctorate degree.

VIII Adjournment: D. Curtis asked for a motion to adjourn the meeting. S. Parry moved for adjournment. J. Bakken seconded the motion. D. Curtis adjourned the meeting at 4:30 p.m.

Respectfully submitted,
B. Conant
jab

**Illinois State University
Council for Teacher Education
Tuesday, April 20, 2010 -- 3:00 p.m.- 4:30 p.m.
DeGarmo Hall, Room 551**

Minutes

Members Present: A. Adkins, G. Bailey, J. Bakken, D. Curtis, D. Garrahy, P. Klass, K. McCord, P. Metcalf-Turner, C. Morenus, K. Mountjoy, M. Munson-Dryer, S. Naylor, E. Palmer, S. Parry, B. Rich, M. Temple

Members Absent: I. Brown, K. Coats, A. Coffman, B. Conant, T. Krawczyk, J. Lawler, M. Noraian, T. Skobel, D. Ward, S. Zielinski

Guests: K. Appel, J. Donnel, A. Lyde, B. Meyer, L. Steffen, J. Webster, L. Willis Fisher, and eleven Thai visitors

- I. Call to Order:** D. Curtis called the meeting to order at 3:00 p.m.
- II. Approval of Minutes of April 6, 2010:** D. Curtis asked for a motion to approve the minutes from April 6, 2010. A. Adkins moved for approval. J. Bakken seconded the motion. Minutes were approved with one abstention.
- III. Subcommittee Reports:**
 - A. Curriculum Committee:** No report.
 - B. Student Interests Committee:** S. Naylor reported on the results of their meeting with M. Christofero and the students' LiveText concerns. Among their concerns were fees for LiveText, the lack of support after 4:00 p.m., and the seeming lack of use by some faculty. A handout was distributed.
 - C. University Liaison and Faculty Interests Committee:** J. Bakken reported that the committee is proceeding with evaluating the scholarship applications that they have received. The committee is discussing ways to refine the evaluation process for next year. Discussion ensued concerning the implementation of an appropriate evaluation process.
 - D. Vision Committee:** This report was included in a Discussion Item.
 - E. UTE Assessment Committee:** A. Adkins reported that the committee has completed the revisions of the student teaching assessment. The revisions were discussed as a Discussion Item later in the meeting. Due to time constraints during the academic year, the committee was unable to review the Successful Experience with Children and Youth assessment. The committee will begin that review this fall. A. Adkins thanked the CTE members who also served on the UTE Assessment Committee for their participation.
- IV. Information Items:**
 - A. Diverse Clinical Experience Update:** A. Lyde provided an update on the diverse clinical experience course plans that she received from teacher education programs. A handout was distributed. Members should contact A. Lyde for additional information.
 - B. Final Student Teaching Assessment Revisions:** A. Adkins reviewed the UTE Assessment Committee's final revisions of the Student Teaching Performance Assessment Rubric. A lengthy discussion ensued concerning the four levels of

the rubric, especially focusing on the “Exemplary at the Experienced Teacher Level (*rare* to be seen in student teaching).” A. Adkins reported that for those teacher education programs that are concerned about redundancy, the UTE Assessment Committee would review the individual program rubrics and advise the program of any missing piece of the UTEAC student teaching rubric. A. Adkins also reported that the committee recommends that a small pilot should be held this fall with a larger pilot in Spring 2011.

V. Discussion Items:

- A. Student Participation Issues:** D. Garrahy led a discussion on the challenge of retaining student members on the CTE Council and its subcommittees. D. Curtis will contact the Student Government Association and request a meeting with their officers concerning student participation.
- B. Vision Committee Logo:** Members discussed the two logos that they had received electronically. D. Garrahy will forward members’ suggestions to the ISU Marketing Department.
- C. University Teacher Education Five Year Strategic Goals:** D. Garrahy led a discussion on the proposed five year plan. M. Munson-Dryer moved to accept the plan. J. Bakken seconded the motion. Motion passed unanimously. Discussion ensued. S. Parry moved to approve the plan with the intention of further discussion in the fall. M. Munson-Dryer seconded the motion. D. Curtis made the following amendment suggestion: Accept only the goals of the plan with further discussion on the strategies in the fall. S. Parry and M. Munson-Dryer agreed to the amendment. Motion passed unanimously.

VI. Action Items:

- A. Diversity Implementation Deadlines:** Due to time constraints, it was agreed that D. Curtis will electronically forward this item to Council members with the possibility of an electronic vote.

VII. Announcements and Last Comments:

- A.** T. Klass announced that Dr. Harvey Smith, the developer of the Illinois Interactive Report Card, will be presenting Monday, April 26, from 10:00 a.m. to 11:30 a.m. in DeGarmo 551. He will discuss features and uses of the IIRC as well as introduce some new features and tools for teachers to use. IIRC training manuals, treasure hunts, and other materials that can be used are available at <http://www.iirc.niu.edu/Help.aspx>

- VIII Adjournment:** D. Curtis asked for a motion to adjourn the meeting. G. Bailey moved for adjournment. S. Parry seconded the motion. D. Curtis adjourned the meeting at 4:45 p.m.

Respectfully submitted,
B. Conant
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